

# CCWI BOARD OF DIRECTORS' MEETING

Friday, March 17, 2017  
CCWI Administrative Office

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|---|--|--|
| ____ Commissioner Stephen Gorden<br>Cumberland County                     | ____ Commissioner Sallie<br>Chandler, York County                | ____ Commissioner Betty Johnson<br>Waldo County                  |
| ____ Commissioner Mary Trescot<br>Lincoln County                          | ____ Commissioner Rick Parent<br>Knox County                     | ____ Commissioner Charles Crosby, III<br>Sagadahoc County        |
| ____ CCWB Chair Lydia Sy  | ____ CCWB Vice Chair<br>Denise Griffin, SPHR, SCP                | ____ Youth Standing Committee Chair<br>Michelle Love, SPHR, CEBS |
| ____ Past CCWB Chair, Bob Schmidt<br>Executive Assistant<br>Valerie Odams | ____ Executive Director Michael Bourret<br>Guest Arnold Chandler | ____ Deputy Director Antoinette Mancusi                          |

## AGENDA

I. **Welcome / Call to Order** – Review / Revise Agenda Time: \_\_\_\_\_

II. **Review / Approve Draft Minutes**

Consideration of Action to Approve the Draft Minutes of January 20, 2017

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

III. **CCWI Administrative Financial & Budget Report**

Consideration of Action to Review and File the Financial Report dated February 2017

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

Consideration of Action to Review and Approve the Budget for Program Year 2017

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

IV. **CCWB Board Membership Update**

Renewals: Joni Boissonneault Julie Chase Samantha Fenderson

Consideration of Action to Approve Renewal Appointments to Workforce Board, as recommended.

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

V. **Review and Approval of One-Stop Operator Selection**

Consideration of Action to Approve of One-Stop Operator Selection

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

VI. **Executive Director's Report** – *Michael Bourret, CCWI Executive Director*

- a) Status of State Financial Monitoring
- b) Status of TechHire Grant

VII. **Adjourn**

Time: \_\_\_\_\_

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

**Upcoming CEO Meeting Dates for 2017**

*Friday mornings, 8:45 a.m. to 11:00 a.m., at  
CCWI, 14 Maine Street, Suite 203A, Brunswick*

January 20, 2017

March 17, 2017

May 19, 2017

July 21, 2017

September 15, 2017

November 17, 2017

**CCWB Annual Meeting**

Friday, June 9, 2017

10:00am – 1:00pm

Hilton Garden Inn

5 Park Street, Freeport