

# CCWI BOARD OF DIRECTORS' MEETING

Friday, March 18, 2016  
CCWI Administrative Office

\_\_\_\_ Commissioner Stephen Gorden  
Cumberland County

\_\_\_\_ Commissioner Sallie Chandler  
York County

\_\_\_\_ Commissioner Betty Johnson  
Waldo County

\_\_\_\_ Commissioner Mary Trescot  
Lincoln County

\_\_\_\_ Commissioner Rick Parent  
Knox County

\_\_\_\_ Commissioner Charles Crosby III  
Sagadahoc County

\_\_\_\_ CCWB Chair Lydia Sy

\_\_\_\_ CCWB Vice Chair Denise Griffin,  
SPHR, SCP

\_\_\_\_ Youth Standing Committee Chair  
Michelle Love, SPHR, CEBS

\_\_\_\_ Past CCWB Chair Bob Schmidt

\_\_\_\_ Executive Director Michael Bourret

\_\_\_\_ Deputy Director Antoinette Mancusi

\_\_\_\_ Executive Assistant Valerie Odams

\_\_\_\_ Guest Arnold Chandler

## AGENDA

**I. Welcome / Call to Order – Review / Revise Agenda**

Time: \_\_\_\_\_

**II. Review / Approve Draft Minutes - VOTE**

Consideration of Action to Approve the Draft Minutes of January 15<sup>th</sup>, 2016

Motion: \_\_\_\_\_

2nd: \_\_\_\_\_

Vote: \_\_\_\_\_

**III. CCWI Administrative Financial Report - VOTE**

Consideration of Action to Review and File the Financial Report Dated January 31, 2016  
and Review the draft Financial Report for February 29<sup>th</sup>, 2016

Motion: \_\_\_\_\_

2nd: \_\_\_\_\_

Vote: \_\_\_\_\_

**IV. CCWB Board Membership Update – *Michael Bourret, CCWI Executive Director***

**One Stop Operator Modification - VOTE**

**MOTION TO MODIFY THE ONE-STOP OPERATOR DESIGNATION**

Pursuant to the Workforce Innovation & Opportunity Act (WIOA) \*Section 107 (d) (10) A i, the Area 4 Chief Elected Officials (CEO) hereby concur with the Coastal Counties Workforce Board and ratify the modification the designation of the consortium of partners of the Area 4 One-Stop Operator (OSO) to include Maine Adult Education.

Motion: \_\_\_\_\_

2nd: \_\_\_\_\_

Vote: \_\_\_\_\_

VIII. **Executive Director's Report** – Michael Bourret, CCWI Executive Director

- a) Regional Plan Summary
- b) See attached task list
- c) Tech Hire Grant Proposal
- d) Conflict of Interest Policy Acknowledgement
- e) NAWB review

IX. **Executive Session** – only if needed.

X. **Adjourn**

Time: \_\_\_\_\_

Motion: \_\_\_\_\_

2nd: \_\_\_\_\_

Vote: \_\_\_\_\_

**Upcoming CEO Meeting Dates for 2016**

*Friday Mornings, 8:45 a.m. to 11:00 a.m., at CCWI,  
14 Maine Street, Suite 203A, Brunswick  
(except where indicated)*

May 20, 2016

CCWI Annual Meeting/Brunch  
Friday, June 10, 2016 10am – 1pm  
Hilton Garden Inn, Freeport

July 15, 2016

September 16, 2016

November 18, 2016