

# CCWI BOARD OF DIRECTORS' MEETING

Friday, July 21, 2017  
CCWI Administrative Office

____ Commissioner Stephen Gorden Cumberland County	____ Commissioner Sallie Chandler, York County	____ Commissioner Betty Johnson Waldo County
____ Commissioner Mary Trescot Lincoln County	____ Commissioner Rick Parent Knox County	____ Commissioner Charles Crosby, III Sagadahoc County
____ CCWB Chair Lydia Sy	____ CCWB Vice Chair Denise Griffin, SPHR, SCP	____ Youth Standing Committee Chair Michelle Love, SPHR, CEBS
____ Past CCWB Chair, Bob Schmidt Executive Assistant Valerie Odams	____ Executive Director Michael Bourret Guest Arnold Chandler	____ Deputy Director Antoinette Mancusi

## AGENDA

I. **Welcome / Call to Order** – Review / Revise Agenda Time: \_\_\_\_\_

II. **Review / Approve Draft Minutes**

Consideration of Action to Approve the Draft Minutes of May 19th, 2017

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

III. **CCWI Administrative Financial Report**

Consideration of Action to Approve Revised Budget.

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

Consideration of Action to Review and File the Financial Report dated June, 2017

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

IV. **CCWB Board Membership Update**

Consideration of Action to Review Adult Ed Nominations and Select a Member.

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

V. **Executive Director's Report** – *Michael Bourret, CCWI Executive Director*

- a) ORR Grant Application
- b) Membership Development Committee
- c) Governor's Waiver Request
- d) Comprehensive One Stop Location Update
- e) Status of State Program Monitoring
- f) Status of State Financial Monitoring

VII. **Adjourn**

Time: \_\_\_\_\_

Motion: \_\_\_\_\_

2nd: \_\_\_\_\_

Vote: \_\_\_\_\_

**Upcoming CEO Meeting Dates for 2017-2018**

*Friday mornings, 8:45 a.m. to 11:00 a.m., at  
CCWI, 14 Maine Street, Suite 203A, Brunswick*

September 29, 2017

November 17, 2017

January 19, 2018

March 16, 2018

May 18, 2018

**CCWB Annual Meeting**

Friday, June 8, 2017

10:00am – 1:00pm

Hilton Garden Inn

5 Park Street, Freeport