

COASTAL COUNTIES WORKFORCE BOARD

Minutes of Workforce Board Meeting
Southern New Hampshire University
December 10, 2015

Board Members in Attendance: Jennifer Andrews, Christa Baade, Joni Boissonneault, Julie Chase, Debbie Chipperfield, Tammy Combs, Charles Crosby, Carolyn Farkas-Noe, Samantha Fenderson, Kelly Flagg, Justin Holmes, Michelle Love, Jennifer McKenna, Kelly Osborn, Leon Ouimet, Tricia Richardson, Peter Russell, Bob Schmidt, Erika Stone, Lydia Sy, Chris Trider, Neal Williamson, Linda Winton, Michelle Wyman

Board Members Absent: Mary Ellen Barnes, Craig Burgess, Denise Griffin, Brian Hodges, Jill Moody

Staff in Attendance: Mike Bourret, Executive Director; Antoinette Mancusi, Deputy Director; Don Marino, Program Manager; Sarah O'Connell, Program Manager; Joy Gould, Project Manager; Valerie Odams, Executive Assistant

Others in Attendance: Beth Campbell, Bill Card, Kevin Connors, Jamie Grover, Gail Kezer, Diana McCain, Eileen Miazga, Kim Moore, Anne Nadzo, Elaine Rivida, Mike Roland, Kristine Schuman, Heather Stott

I. WELCOME / CALL TO ORDER / INTRODUCTIONS

Lydia Sy, CCWB Chair

Chair Lydia Sy called the meeting to order at 9:05 a.m. and welcomed everyone to the meeting. Introductions were made around the room.

A. Minutes of September 10, 2015 Meeting

VOTED: To approve the minutes of September 10, 2015 meeting as written. (A copy is attached to the official minutes).

Motion: Chris Trider

Second: Christa Baade

Vote: All in Favor

II. EXECUTIVE DIRECTOR'S REPORT

Michael Bourret, CCWI Executive Director

A. Financial Summary by Grant

- Summary has been included in packet

B. CCWI By-Laws

- BOD has already approved the By-Laws. Final copy provided in packet.
VOTED: To approve By-Laws as written (Copy attached)
Motion: Lydia Sy Second: Chris Trider Vote: All in Favor

C. Local Areas 1 & 2 have been combined into one region

- LA-1: Aroostook & Washington counties and LA-2: Piscataquis, Penobscot & Hancock counties have combined to form one Local Area/region, known as the Northeastern Region. In addition, Mike has been advocating that each Local Area in Maine become a region. This is now part of draft state plan.

D. WIOA transition from WIA

- Materials included in packet for more detail
- Shows different tasks CCWI is working on in the transition

E. Regional Planning Committee

- At last meeting, Lydia appointed a group of board members to be on the Regional Planning Committee: Kelly Flagg, Linda Winton, Denise Griffin, Peter Russell & Neil Williamson
- State has come up with goals for the State Plan – our goals need to align with the state’s goals.
- Received assignments to put together draft goals & strategies – discussed & tweaked. Results laid out on sheet in packet.
- Due to timeframe of state plan, local plan target date has been moved to June 2016.

F. H-1B TechHire Partnership Grant.

- A couple of weeks ago, USDOL came out with H-1B grant solicitation.
- Educate Maine reached out to CCWI to partner for the 4 year, \$5mil grant.
- Statewide grant will include other regions.
- CCWI has hired Sally DelGreco and she is already working on application
- This grant will allow us to work with paid internships and develop career pathways for IT with companies for future jobs

III. GOODWILL UPDATE

Heather Stott, Goodwill Senior Director

A. Service Delivery Update

- Activity report for previous quarter (ending Sept 30, 2015) shows service for adults at 144% of goal. Service to dislocated workers is at 74% of goal. National Emergency Grants (NEG) have also been implemented to serve them, so WIA numbers are less, but that allows GINNE to focus more on adults.
- Working with CCWI on Sector Partnerships

- Collaborating with Adult Ed in our area: Bonney Eagle Adult Ed, MSAD 55, Lincoln County Adult Ed
- Expansion provides easier access in more rural areas & Adult Ed is one of 4 major core partners under WIOA.

IV. **YOUTH STANDING COMMITTEE UPDATE**

Jamie Grover, Goodwill Senior Program Manager

- At their meeting last week they discussed Regional Plan with Sally DelGreco
- Highlighted changes in transition from WIA to WIOA – age increase to 24, and the needs of the financial services sector
- 75% funds need to be spent on out-of-school youth, and 20% of funds spent on work experiences—consistent with how we currently operate.
- Appointed new member to YSC – Rebecca Thompson, Dir. of Classifications at Longcreek. Helps youth at Longcreek do off-grounds work.
- In November, they held a workshop at the Rockland CareerCenter that focused on social media – personal, professional & security measures. Workshop was very successful.

V. **MAKE IT IN AMERICA / PREP GRANT UPDATES**

Don Marino, CCWI Program Manager

A. **Make It In America (MIIA)**

Because our performance with this grant has been so good, CCWI was asked to present 3 webinars to other MIIA grantees across the country. This covered:

- How we do our participant follow-up
- Utilization of MIIA internships and the roles that plays in upskilling and backfilling
- Synergy among grant agencies
- Maintaining contact with participants after exit from our programs

We are beginning year 3 of grant. Will continue with existing work and make some improvements, possibly requesting a modification to our USDOL contract.

B. **Pre-Release Employment Project (PREP)**

- Started July 1, 2015 with a 4-month implementation period, until June 2017.
- This is a 2-year, \$500k grant USDOL discretionary grant
- Partners involved: CCWI, Goodwill, Cumberland County Jail, Cumberland County Department of Corrections, Cumberland County Government & City of Portland.
- Goodwill will establish an American Jobs Center at the jail in order to provide workforce development & re-entry services for inmates due to be released in 180 days

VI. TECHNOLOGY OCCUPATIONS THROUGH PATHWAY STRATEGIES (TOPS)
Sarah O'Connell, Program Manager

A. Technology Occupations Through Pathway Strategies (TOPS)

- This is a \$5mil grant, began October 2011, extended to 11/30/16 at no cost
- Partners include Southern Maine Community College (SMCC), Goodwill, New Ventures Maine (formerly Women, Work & Community) and Midcoast Regional Redevelopment Authority (MRRRA)
- Provides OJT & classroom training – employers are reimbursed 50% wages
- New Mainers population has not been utilized, many are skilled but have language barrier
- Will provide intensive English language classes that will lead to OJT contracts
- To date, we've already hit our enrollment goal of 374, with still a year to work with it
- Goodwill is really doing a good job at recruiting and increasing participants
- Extending our contract with New Ventures Maine to 4/30/16

B. Sector Partnership National Emergency Grant (SP-NEG) & Job Driven National Emergency Grant (JD-NEG)

- SP-NEG focuses on IT, Healthcare and Advanced Manufacturing – enrollment is not open yet
- Although not directly industry specific, we are working under JD-NEG on the Transportation/Logistics and Banking

C. Joy Gould introduced herself, gave her background info. Been at CCWI for 2-weeks. Will be working on JD-NEG.

*****NETWORKING BREAK*****

VII. ECONOMIC & LABOR MARKET OVERVIEW

Ryan Wallace, Project Director, Maine Center for Business & Economic Research, USM

A. Powerpoint slides included in packet materials. Highlights include:

- Employment growth is slow and still below pre-recession levels
- People ages 55+ are continuing to work later in life
- Biggest challenge is the deficit of workers and getting youth excited about new careers

Because WIOA requires CCWI to maintain more specific labor market information beyond what the state produces, CCWI did a solicitation for specialized region numbers. The Maine Center for Business and Economic Research responded and produced a report for us.

VIII. CCWI WIOA Regional Plan Goals and Strategies

Mike Bourret, CCWI Executive Director

A. 3 Primary Goals:

- Employer goal is to be actively engaged with a regional workforce development system that identifies and responds to needs for skilled labor
- Job Seekers & underemployed can access workforce services relevant to their career goals and the needs of the local economy
- System-wide goal of aligning core partners to the needs of both employers and skilled workers

IX. ADJOURNMENT

The board motions to adjourn at 11:12 a.m.

Motion: Leon Ouimet Second: Peter Russell Vote: All in Favor

Respectfully Submitted:



Valerie Odams
CCWI Executive Assistant

APPROVED: 3/10/16

2016 Coastal Counties Workforce Board Quarterly Meetings

March 10, 2016	Southern NH University (Brunswick), 9:00 – 11:45 a.m.
June 10, 2016 (Annual Meeting)	Hilton Garden Inn (Freeport), 10:00 a.m. – 1:00 p.m.
September 8, 2016	Southern NH University (Brunswick), 9:00 – 11:45 a.m.
December 8, 2016	Southern NH University (Brunswick), 9:00 – 11:45 a.m.