

Name: One-Stop Operator Consortium Minutes

Date/Time: January 5, 2016

Location: Coastal Counties Workforce Inc. (Brunswick)

Facilitator: Dawn Mealey

Members Present: Heather Stott, Senior Director, Goodwill Workforce Solutions
 Dawn Mealey, Deputy Director, Maine Department of Labor
 Betsy Hopkins, Director, MDOL BRS Division of Vocational Rehabilitation (via conference call)

Others Present: Mike Bourret, CCWI Executive Director
 Others: Sarah O'Connell, Program Manager (CCWI); Antoinette Mancusi, Deputy Director (CCWI)

Topic	Responsible Party	Action Step
Review of November 17 th Core Partner collaboration of One-Stop document	Sally DelGreco	Continue drafting plan
Review of State Plan sections relevant to OS/Core Partners collaboration	Dawn Mealey Heather Stott	Get brochures and handouts to Sally
Review of synopsis of WIOA and proposed regulations to clarify One-Stop requirements	Sally	Continue drafting plan
Review OSO role and responsibilities with timeframes/review current OSO agreement which needs updating	Heather Stott Dawn Mealey Betsy Hopkins Mike Bourret Antoinette Mancusi Sarah O'Connell	Doodle poll out to determine date when to reconvene to discuss further

Approved: 8/2/16