

COASTAL COUNTIES WORKFORCE BOARD
Minutes of Youth Council Meeting
Coastal Counties Workforce Inc. Fort Andross
March 5, 2014

Youth Council Members in Attendance: Denise Griffin (Council Chair), Jaime Grover (Goodwill Industries of NNE), Sheila Muldoon (Goodwill Industries of NNE), Jill Moody (Job Corps), Christa Baade (CEI), Mary Bouvier (Westbrook Housing Authority)

Others in Attendance: Jade Arn (CCWI)

Members unable to attend: Lt. Rand Maker, Meaghan Bisson (former youth participant)

Minutes—

Voted: Accepted

Sheila Muldoon motioned

Jaime Grover seconded

All approved

Provider Updates:

Waldo, Knox and Northern Lincoln (Sheila Muldoon):

- Success story: WIA Youth participant that completed a paid work experience at The First found employment at Ocean State Job Lot. Client is saving tax return money to get a car.
- Belfast staff is working with a participant trying to seal a juvenile record to attend CNA training.
- Sheila discussed difficulty for WIA Youth regarding records/background checks.
- Belfast/Rockland staff is working with a young man in the Passages program. He will be a dad in May and is seeking emancipation. Goals included obtaining employment and completing CNA training.
- Participants in follow-up are scheduling appointments; several are seeking assistance to enter college.
- Seeing a lot of older youth (19-21) with no work history.
- Many referrals from probation/parole.

Southern Coast (Jaime Grover):

- Busy in Southern region
- Working with lots of new companies:

Fairfield Inn contracted Workforce Solutions staff in January. The manager oversees two inns: one in Rhode Island and one in Scarborough, Maine. The manager is familiar with WIA through collaborations with the WIA provider in Rhode Island. Potential positions include: food service, front desk, housekeeping, maintenance

Susan Wiley developed new job site (small garage the restores antique cars)

- GoodGuides has been refunded (mentoring program) through a new contract with Goodwill International (GII). Will co-enroll WIA Youth, like last time. GoodGuides

works with youth ages 12-17. Staff want to implement workplace mentoring for youth of working age. Program will operate in Maine and New Hampshire.

- Dave Wurm has been co-enrolling youth between the Long Creek employment program and WIA. There have been 12 placements from Long Creek into employment since beginning of contract (roughly 9 have been WIA co-enrolled).

Job Corps (Jill Moody):

- Slow winter; doing lots of outreach/presentations but not getting lots of applications
- Centers full (bringing in youth from out of state), but still looking for females
- Hard to get paperwork from youth. Paperwork needed for enrollment: birth certificate, social security card, school records, food stamp letter/proof of low income or poverty guidelines(statement), immunization record, photo identification if over 18
- Potential issues: some kids don't want to move away, some don't want/like the rules and structure
- Jill will talk to Kathy (Waldo County Job Corps contract) about connecting with Sheila at Goodwill in Belfast.

Update on BEARS (Sheila Muldoon and Jaime Grover):

- New BSR in Rockland/Belfast (Richard Sterrs). Richard will provide job development to WIA A/DW and is also helping with WIA Youth worksite outreach in Damariscotta.
- Robbins Lumber contacted Sheila for assistance in filling a truck driving position. Belfast staff sent over some resumes of people in truck driving training.
- Waldo CAP is looking for youth who would like to work with children for programs like head start, etc.
- Sheila will follow up with Denise Griffin on a spring maintenance position at The First.
- Denise suggested that Goodwill send a Business Representative to the Midcoast SHRM meeting. Sheila will email Lydia Sy and Susan Henderson.
- Workforce Solutions Businesses Representatives will be creating a spreadsheet to identify customers looking for OJTs. The list will be accessible through a shared drive.
- Business Service Representatives and WIA staff (Youth, Adult and Dislocated) are participating in trainings together.

Program Updates (Jaime Grover):

- GED testing- still bringing forward old GED test scores for students who have started the GED.
- Sherry Dugal has returned to Goodwill as an Employment Specialist 1 for Youth Services.
- Kari Suderley, (Belfast/Rockland) former Employment Specialist 1 working with youth, has been promoted to A/DW Employment Counselor.
- Goodwill Take 2 program in Lewiston – works with youth with juvenile justice history but no adult charges
- Hope to do another CRMA, DSP, NAPPI starting in June 2014

Performance Updates (Jaime Grover):

- Above enrollment goals in two performance measures: Placement in Employment or Education and Attainment of Degree or Certificate.
- Literacy/ Numeracy slightly below goal.
- Youth who are basic skills deficient are participating in a number of activities to raise scores: going to school (adult educations, community colleges, etc.), tutoring and self-directed web programs.

Other:

- Youth Council Membership
 - Should we poll existing members about time/location, etc.?
 - Conference call option instead of all in person?
 - Goodwill Youth intern will develop survey through Survey Monkey
 - Revisit existing membership- part of Survey Monkey?
 - Where are the gaps in membership?
- Goodwill and CCWI will be working on a follow-up policy for WIA Youth.

Next meeting:

June 4, 2014 @ 9AM

Adjourned