

# CCWI BOARD OF DIRECTORS' MEETING

Friday, November 14, 2014  
CCWI Administrative Office

____ Commissioner Jim Cloutier	____ Commissioner Sallie Chandler	____ Commissioner Betty Johnson
____ Commissioner Mary Trescot	____ Commissioner Rick Parent	____ Commissioner Charles Crosby III
____ CCWB Chair Bob Schmidt	____ CCWB Vice Chair Lydia Sy	____ Youth Council Chair, Denise Griffin
____ Michael T. Bourret, Executive Dir.	____ Antoinette Mancusi, Deputy Dir.	____ Kristen Perkins, Executive Assistant

## AGENDA

1. Welcome/Call to Order – Review/Revise Agenda Time: \_\_\_\_\_

2. Review/Approve Draft Minutes  
Consideration of Action to Approve the Draft Minutes of September 19, 2014

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

3. CLEO Elections

President: \_\_\_\_\_

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

Vice President: \_\_\_\_\_

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

Secretary/Treasurer: \_\_\_\_\_

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

4. CCWI Administrative Financial Report

Consideration of Action to Review and File the Financial Report Dated September 30, 2014

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

5. CCWB Board Membership Update – Michael Bourret, CCWI Executive Director

- Yvonne McAllister, Senior Director of HR, Southern Maine Health Care
- Tammy Combs, Human Resources Manager, Front Street Shipyard
- Christa Baade, Program Developer, CEI
- Michelle Wyman, Manager – Organizational & Employee Development, General Dynamics Bath Iron Works

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

- Downsizing of Board Under WIOA Requirements
  - David Collins
  - Josh Atkinson
  - Brenda Gagne

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

6. Executive Director's Report

- a. NAWB Update
- b. WIOA Update
- c. MDOL Incentive Award
- d. SWIB Industry Partnerships

7. Executive Session

8. Adjourn Time: \_\_\_\_\_

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

**CCWI Board of Directors' Meeting Dates 2015**

- Friday, January 16, 2015 CCWI Conference Room – 8:45 a.m. to 11:00 a.m.
- Friday, March 20, 2015 CCWI Conference Room – 8:45 a.m. to 11:00 a.m.
- Friday May 22, 2015 CCWI Conference Room – 8:45 a.m. to 11:00 a.m.
  
- Friday May 29, 2015 CCWI Annual Meeting – 10:00 a.m.  
Hilton Garden Inn, Freeport
  
- Friday, July 17, 2015 CCWI Conference Room – 8:45 a.m. to 11:00 a.m.
- Friday September 18, 2015 CCWI Conference Room – 8:45 a.m. to 11:00 a.m.
- Friday November 13, 2015 CCWI Conference Room – 8:45 a.m. to 11:00 a.m.