



COASTAL COUNTIES WORKFORCE BOARD

December 11, 2014

9:00am – 11:45am

Southern New Hampshire University, Brunswick

AGENDA

- I. Welcome and Introductions**
Bob Schmidt, CCWB Chair
 - **Consideration of Action to Approve the Draft Minutes of September 11, 2014**
- II. Executive Director's Report**
Mike Bourret, Executive Director
- III. Make It In America Grant Update**
Don Marino, Program Manager, CCWI
- IV. TOPs Grant Update**
Sarah O'Connell, Program Manager, CCWI
- V. Goodwill Update**
Heather Stott, Senior Director
- VI. Southern Maine Community College Update**
Julie Chase, Interim Dean of Business & Community Partnerships
- VII. Youth Council Update**
Denise Griffin, Youth Council Chair
Jaime Grover, Goodwill Program Manager
- VIII. Ballot Certification**
Nominations Committee
 - **Provides Board Chair with certification letter of officer ballot**

IX. Election of Board Chair & Vice Chair

Networking Break...

X. Announcement of New Officers

XI. Board Chair Appoints New Youth Council Chair

XII. MEP Role in Make it in America Effort
Steve Westra, Maine Manufacturer's Extension Partnership (MEP)

XIII. Target Sectors and Career Pathways Project
Jade Arn, Council for Adult & Experiential Learning (CAEL)