

CCWI BOARD OF DIRECTORS' MEETING

Friday, September 18, 2015
CCWI Administrative Office

____ Commissioner Stephen Gorden	____ Commissioner Sallie Chandler	____ Commissioner Betty Johnson
____ Commissioner Mary Trescot	____ Commissioner Rick Parent	____ Commissioner Charles Crosby III
____ CCWB Chair Lydia Sy	____ CCWB Vice Chair Denise Griffin, SPHR, SCP	____ Youth Standing Committee Chair Michelle Love, SPHR, CEBS
____ Past CCWB Chair Bob Schmidt	____ Executive Director Michael Bourret	____ Deputy Director Antoinette Mancusi
____ Executive Assistant Kristen Perkins	____ Guest Arnold Chandler	

AGENDA

- I. **Welcome/Call to Order** – Review/Revise Agenda Time: _____
- II. **Review/Approve Draft Minutes**
Consideration of Action to Approve the Draft Minutes of May 22, 2015
Motion: _____ 2nd: _____ Vote: _____
- III. **CCWI Administrative Financial Report**
Consideration of Action to Review and File the Financial Report Dated July 31, 2015
Motion: _____ 2nd: _____ Vote: _____
- IV. **CCWB Board Membership Update** – Michael Bourret, CCWI Executive Director
(New nomination procedure)
- V. **One-Stop Operator Selection** – County Commissioners
(See next page for motion.)
Motion: _____ 2nd: _____ Vote: _____

VI. Executive Director's Report – Michael Bourret, CCWI Executive Director

- a. Executive Director Qualifications (WIOA required)
- b. WIOA update (RFP's, Regional Plan, Designation, etc.)
- c. Grants and Monitoring Updates
- d. Review of New By-Laws

Consideration of Action to Approve the Draft CCWI By-Laws

Motion: _____ 2nd: _____ Vote: _____

VII. Executive Session – Personnel Matter

Start Time: _____

End Time: _____

VIII. Adjourn

Time: _____

Motion: _____ 2nd: _____ Vote: _____

V. MOTION FOR ONE-STOP OPERATOR DESIGNATION

Pursuant to the Workforce Innovation & Opportunity Act (WIOA) *Section 107 (d) (10) A i, the Area 4 Chief Elected Officials recognize the designation action taken by the Area 4 Coastal Counties Workforce Development Board on September 10, 2015, and hereby ratify the designation of the following consortium of partners as the Area 4 One-Stop Operator (OSO):

- a. WIA Service Provider: Goodwill Industries of Northern New England, Workforce Solutions
- b. Maine Department of Labor, Bureau of Employment Services: Wagner-Peyser
- c. Maine Department of Labor, Division of Vocational Rehabilitation

The parties of this consortia come together for the purpose of operating the Area 4 Local Area which encompasses York, Cumberland, Sagadahoc, Lincoln, Waldo and Knox counties. The Local Workforce Development Board remains responsible for the policies that govern the overall operation of the Area 4 Workforce Innovation & Opportunity Act (WIOA) service delivery system.

Upcoming CLEO Meeting Dates for 2015 and 2016

*Friday Mornings, 8:45 a.m. to 11:00 a.m., at CCWI, 14 Maine Street, Suite 203A, Brunswick
(except where indicated)*

- November 13, 2015
- January 15, 2016
- March 18, 2016
- May 20, 2016

CCWI Annual Meeting/Brunch
Friday, June 10, 2016
Hilton Garden Inn, Freeport

- July 15, 2016
- September 16, 2016
- November 18, 2016