

COASTAL COUNTIES WORKFORCE BOARD

Minutes of Workforce Board Meeting
MRRRA Community Room, Brunswick Landing
March 29, 2018

Board Members in Attendance: Mary Ellen Barnes, Joni Boissonneault, Paulette Bonneau, Samantha Fenderson, Kelly Flagg, Denise Griffin, Kate Griffin, Darla Jewett, Shannon Kashinsky, Kim Moore, Carrie Murphy, Kelly Osborn, Leon Ouimet, Peter Russell, Kelley Scott, Erika Stone, Lydia Sy

Board Members Absent: Jennifer Andrews, Julie Chase, Lynn Clark, Tammy Combs, Charles Crosby, Claudia Raessler, Bob Schmidt, Nick Paquet, Tricia Richardson, Anthony Sirois

Staff in Attendance: Mike Bourret, Executive Director; Antoinette Mancusi, Deputy Director; Sarah O'Connell, Program Manager; Valerie Odams, Executive Assistant

Others in Attendance: Ryan Anderson, Chris Chessie, Adrian Cohen, Marianne Doyle, Matt Hayden, Joshua Howe, Jason Judd, Mary LaFontaine, Christine Logan, Liz Love, Don Marino, Diana McCain, Pam Moody, Sheila Muldoon, Garrett Oswald, Kristine Schuman, Dawn Self-Cooper, David Watts, Dawn Wheeler, Linda Winton

I. WELCOME / CALL TO ORDER / INTRODUCTIONS - *Lydia Sy, CCWB Chair*

Chair Lydia Sy called the meeting to order at 9:02a.m. and welcomed everyone to the meeting.

- Introductions were made around the room.
- Lydia introduced the 7 new board members since the September meeting when the Board last met: Paulette Bonneau, Lynn Clark, Kate Griffin, Darla Jewett, Kim Moore, Carrie Murphy, & Kelley Scott
- Lydia explained ways to help CCWI program funds by donating to support expenses for Board meetings, being a table sponsor for the Annual Meeting, & Amazon Smile

a) Minutes of September 14, 2017 Meeting

VOTED: *To approve the minutes of September 14, 2017 meeting as written.*

Motion: Kelly Flagg Second: Shannon Kashinsky Vote: All in Favor

II. BUSINESS SPOTLIGHT – PEN BAY MEDICAL CENTER – Erika Stone, Human Resource Manager

- Pen Bay Medical Center (part of MaineHealth) has approx. 1,500 employees. MaineHealth has over 18,000 employees.
- Locations are in Rockport, Rockland, Camden & Waldoboro
- Services include: Certified Primary Stroke Center, Anticoagulation Clinic, Behavioral Health, Palliative Care, Dermatology, Secure Women’s Health & Birthing Center, Emergency Dept. sees 23,000 patients/yr.
- Awards: Leapfrog Top Hospital Award, Gold Plus Performance Achievement Award for their Stroke Center, and John Commission Gold Seal of Approval
- The Knox Center in Rockland - 84 bed, long-term nursing care facility
- Quarry Hill Retirement Community in Camden – extended care for adults 55+: independent living, assisted living, rehab, & long term care
- Sussman House in Rockport – 8 bed hospice house for terminally ill patients, provides respite care
- Pros & Cons for hiring in these locations
 - Pros: Coastal location, quality of life, good school systems, seasonal influx
 - Cons: Rural location, shortage of qualified people due to location, competition for employees with tourism industry, high cost of living/housing
- Workforce Development: CNA Apprentice Program, Medical Assistance Program, Tuition Assistance, Loan Forgiveness, Enhanced Clinical Ladder Programs, Enhanced Referral Bonus Programs

III. CCWI BY-LAWS CHANGE – Mike Bourret, Executive Director, CCWI

A. Approved by CEO at 3/16/18 meeting

- Currently, Board member terms are 3 years, officers have 2 year term.
- Proposed to increase officer term to 3 years
- Proposed to let up to 2 ex-officio to sit on board for a 3 year term, caps Board of Directors to 6 commissioners and up to 5 directors.

VOTED: To approve changes to By-Laws as explained and written.

Motion: Kelly Flagg Second: Darla Jewett Vote: All in Favor

IV. WORKFORCE SOLUTIONS UPDATE – New Regional Service Delivery – Kelly Osborn, Executive Director, Workforce Solutions, Goodwill of Northern New England

- Staffing Changes due to funding difficulties
 - Primary Employment Case Managers are now Career Advisors (CA) and serve both the job seeker and employers
 - Business Service representative position eliminated
 - New Sector Pathways Program Coordinator position
 - New Life Navigator pilot position
 - Works with highest barrier individuals
 - Will work in conjunction with Career Advisor
 - Focus on eliminating barriers while CA focuses on traditional workforce services

- Location changes due to funding difficulties
 - Two physical locations: Portland & Belfast
 - Mobile staff will travel throughout the region to meet clients
 - Additional sites at Adult Education locations throughout region
 - MOUs in place with Adult Eds in Sanford, Biddeford, Topsham, Damariscotta, and Rockland
- Clients Served Impact
 - CAs will serve 75 clients annually
 - Four Adult/DW CAs will serve 300 clients per year
 - Three Youth CAs will serve 225 clients per year

VOTED: To ratify and approve changes in the Service Delivery design change.

Motion: Kim Moore Second: Kelly Flagg Vote: All in Favor

V. REVISED PRIORITY OF SERVICE POLICY – Antoinette Mancusi, Deputy Director, CCWI

- Veterans and their eligible spouses – aligning CCWI’s policy with WIOA’s priority of service – formalizing our commitment to the Veteran’s Priority of Service

VOTED: To approve changes Priority of Service policy, as written.

Motion: Denise Griffin Second: Mary Ellen Barnes Vote: All in Favor

VI. EXECUTIVE DIRECTOR’S REPORT - Michael Bourret, CCWI Executive Director

1. Lawsuit / Funding Status
 - i. January 3rd, 2018, the court released a decision ordering the State to release our PY17 funding. State appealed decision within days, but the judge denied that request. The State appealed the decision in the Boston court and then withdrew request.
 - ii. Judge Woodcock granted our motion for a permanent injunction against the State to make the funds available to August 2019.
2. Due to the gap in funding, we lost a lot of good, seasoned staff. The system is starting to be rebuilt.
3. Gov. LePage continues to argue that 70% of the WIOA funds are spent on administration. This isn’t true. Per WIOA law, LWBs only receive 10% admin. He went to a SWB meeting and motioned for a 70% Minimum Training Expenditure. If the LWB failed to meet that, they would be penalized 10% in the first year, and decertified in the 2nd year.
4. The State Plan put the 70% policy in it. It went out for public comment, which we submitted to. There were 25+ comments submitted against the 70%.
5. There are no other states doing 70%. Most are around 25%. A couple states can do 40-50%, but that is with supplemental state funding or other funding.
6. Now that things have calmed down, Mike announced his retirement from CCWI, effective May 7th. The CEOs have hired Antoinette Mancusi as the new Executive Director effective May 8th.

*****NETWORKING BREAK*****

VII. THE STATE OF WORKING MAINE – *James Myall, Policy Analyst, Maine Center for Economic Policy*

- a) Maine is still waiting for the economic recovery to kick in
 - 1. During 2006 to 2013, Maine’s economy was in a freefall
 - 2. Thousands of “prime-age” Mainers aren’t working
 - 3. “Record low” unemployment is misleading, as workers that are not actively looking for work are not counted.
 - 4. Nearly one in 3 Maine families live in or near poverty
- b) Mitigating factors
 - 1. Location: rim counties remain at historic poverty levels
 - 2. Opportunities:

VIII. ADJOURNMENT

VOTED: *The board motions to adjourn at 11:40a.m.*

Motion: Shannon Kashinsky Second: Kelly Flagg Vote: All in Favor

Respectfully Submitted:



Valerie Odams
CCWI Executive Assistant

APPROVED: _____ 6/8/18 _____

2017-2018 Coastal Counties Workforce Board Quarterly Meetings

MRRA Community Room (Brunswick Landing)

9:00 – 11:45 a.m.

December 14, 2017

March 8, 2018

2018 Coastal Counties Workforce Board Annual Meeting

Hilton Garden Inn, Freeport

10:00am – 1:00pm

June 8, 2018