

# CCWI BOARD OF DIRECTORS' MEETING

Friday, August 2, 2019  
CCWI Administrative Office

____ Commissioner Charles Crosby, III Sagadahoc County	____ Commissioner Stephen Gorden Cumberland County	____ Commissioner Betty Johnson Waldo County
____ Commissioner Mary Trescot Lincoln County	____ Commissioner Rick Parent Knox County	____ Commissioner Richard Clark, York County
____ CCWB Chair Lydia Sy	____ CCWB Vice Chair Denise Griffin, SPHR, SCP	____ Past CCWB Chair, Bob Schmidt
____ Executive Director Antoinette Mancusi	____ Director of Operations Jillian Sample	____ Executive Assistant Valerie Odams

## AGENDA

1) **Welcome / Call to Order** – Review / Revise Agenda Time: \_\_\_\_\_

2) **Review / Approve Draft Minutes**

Consideration of Action to Approve the Draft BOD Meeting Minutes of May 16, 2019

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

3) **CCWI Financials:**

a) Consideration of Action to Review and File the CCWI Financial Report dated June 30, 2019

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

b) Review CCWI request to transfer PY17 WIOA Dislocated Worker Funds into Adult Programming.

4) **Proposed By-Laws Revision**

Consideration of Action to revise the CCWI By-Laws

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

4) **Local Area Affiliate Sites**

Consideration of Action to approve MDOL Affiliate Sites

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

5) **CCWB Membership Update**

a) Member Ratios – Business to CBOs

b) Resignations – Jennifer Andrews (B), Bridget Conley (B), and Shannon Kashinsky (B)

c) Potential board members

d) Consideration of Action to approve Jim Whitten as a member of the Coastal Counties Workforce Board:

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

6) **Funding Opportunities**

- a) PAYA & ORR Grant status
- b) Opioid NEG

7) **Executive Director’s Report**

- a) Local Plan Revision Status
- b) MDOL/SWB Updates
  - i. SWB - 70% policy (6/28/19 meeting)
- c) State Workforce Board Representation
- d) Infrastructure Funding Agreement
- e) Monitorings Update
- f) Recap/Feedback – 2019 Annual Meeting
- g) WIOA Funding Formula Meeting – 8/21/19, 1-3pm
- h) WIOA Funding:
  - i. Review Formula Funding Meeting
  - ii. Draft WIOA LIBs:
    - a. PY18 Modification
    - b. WIOA PY19
- i) Workforce Scholarship Fund

8) **Executive Session**

Request to move into an Executive Session, pursuant to Title 1, Chapter 13, Subchapter 1, §405.6. A, regarding an employment/personnel matter.

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

9) **Adjourn**

Time: \_\_\_\_\_

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

**Upcoming CEO Meeting Dates for PY2019-2020**

<p><i>Friday mornings, 8:45 a.m. to 11:00 a.m. CCWI, 14 Maine Street, Suite 203A, Brunswick</i></p> <p><b>September 20, 2019</b></p> <p><b>November 15, 2019</b></p> <p><b>January 24, 2020</b></p> <p><b>March 20, 2020</b></p> <p><b>May 15, 2020</b></p>	<p><b><u>CCWB Annual Meeting</u></b></p> <p><b>Friday, June 12, 2020</b></p> <p>8:00am – 11:00am</p> <p>Hilton Garden Inn</p> <p>5 Park Street, Freeport</p>
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