

CCWI BOARD OF DIRECTORS' MEETING

Friday, October 4, 2019
CCWI Administrative Office

____ Commissioner Charles Crosby, III
Sagadahoc County

____ Commissioner Stephen Gorden
Cumberland County

____ Commissioner Betty Johnson
Waldo County

____ Commissioner Mary Trescot
Lincoln County

____ Commissioner Rick Parent
Knox County

____ Commissioner Richard Clark,
York County

____ CCWB Chair Lydia Sy

____ CCWB Vice Chair
Denise Griffin, SPHR, SCP

____ Past CCWB Chair,
Bob Schmidt

____ Executive Director
Antoinette Mancusi

____ Director of Operations
Jillian Sample

____ Executive Assistant
Valerie Odams

AGENDA

1) **Welcome / Call to Order** – Review / Revise Agenda

Time: _____

2) **Review / Approve Draft Minutes**

Consideration of Action to Approve the Draft BOD Meeting Minutes of August 2, 2019

Motion: _____ 2nd: _____ Vote: _____

3) **CCWI Financials:**

a) Consideration of Action to Review and File the CCWI Financial Report dated XX, 2019

Motion: _____ 2nd: _____ Vote: _____

b) CCWI Financial Policy Revisions

Consideration of Action to Approve the changes to the CCWI Financial Policy Manual

Motion: _____ 2nd: _____ Vote: _____

c) WIOA Funding:

i. PY18 Modification

Consideration of Action to ratify the modifications to the PY18 WIOA award:

Motion: _____ 2nd: _____ Vote: _____

ii. WIOA PY19

Consideration of Action to ratify acceptance of the PY19 WIOA award:

Motion: _____ 2nd: _____ Vote: _____

7) **CCWB Membership Update**

- a) Member Ratios – Business to CBOs
- b) Potential board members
- c) Consideration of Action to approve Jennifer O’Leary as a member of the Coastal Counties Workforce Board:

Motion: _____ 2nd: _____ Vote: _____

- d) Consideration of Action to approve J. Scott Christman as a member of the Coastal Counties Workforce Board:

Motion: _____ 2nd: _____ Vote: _____

- e) Consideration of Action to approve Michelle Love as a member of the Coastal Counties Workforce Board:

Motion: _____ 2nd: _____ Vote: _____

8) **Executive Director’s Report** – *Antoinette Mancusi*

- a) BOD Meeting Dates – Change to 1st Friday?
- b) Contact information for BOD – Communication Protocols
- c) CCWB Committee Work
- d) CCWB Elections
- e) One-Stop Operator RFP
- f) WIOA Funding Formula Meeting
– rescheduled to Wed, Oct 30, 2-3:30pm
- g) State Workforce Board Update - *Steve Gorden*

9) **Program Report** – *Jillian Sample*

- a) City of Portland TIF
- b) TechHire
 - i. Modification/Extension
 - ii. Monitoring Results/Response

9) **Adjourn**

Time: _____

Motion: _____ 2nd: _____ Vote: _____

Upcoming CEO Meeting Dates for PY2019-2020

<p><i>Friday mornings, 8:45 a.m. to 11:00 a.m., at CCWI, 14 Maine Street, Suite 203A, Brunswick</i></p> <p>November 15, 2019</p> <p>January 24, 2020</p> <p>March 20, 2020</p> <p>May 15, 2020</p>	<p><u>CCWB Annual Meeting</u></p> <p>Friday, June 12, 2020</p> <p>8:00am – 11:00am</p> <p>Hilton Garden Inn</p> <p>5 Park Street, Freeport</p>
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