



COASTAL COUNTIES WORKFORCE BOARD

December 14, 2023

9:00 a.m. – 11:45 a.m.

MRRR Community Room – Brunswick Landing

AGENDA

9:00 a.m.

- I. **Welcome and Introductions** – *Carrie Murphy, CCWB Chair & Peter Russell, CCWB Vice Chair*
 - A. **Introductions**
 1. New Board Members – Brie O’Malley, Neil Greenberg, Robin Wood, Kate Van Savage, & David Watts
 2. Consideration of Action to Approve the Draft Minutes of 9/15/23 – **VOTE**
- II. **Executive Director’s Report** - *Antoinette Mancusi, Executive Director, CCWI*
 - A. **PY21 WIOA Monitoring Results**
 - B. **Financial Update:**
 1. Grant Spending
 2. Financial Program Report Out – Workforce Solutions
- III. **Policy Updates** – *Jillian Sample, CCWI Deputy Director* – **VOTE**
 - A. Citations need updating on the following policies:
 1. Reciprocity of Services Policy
 2. Records Retention and Public Access to Records Policy
 3. Complaint / Grievance Policy
 4. Work-based Services Policy
 5. Youth Services Policy
 6. Monitoring Policy
 7. Personally Identifiable Information (PII) Policy
- IV. **One-Stop Operator Updates** – *Amy Geren, CCWI One-Stop Operator, Catherine E. Cutler Institute, USM*
 - A. One-Stop Partner Update
 - B. Value Added Proposition Part II - Results

- V. **CCWI Programs Overview** – *David Wurm, Director, Workforce Solutions & Kyle Olson, CCWI Senior Program Manager*
- A. New Grant – Building Infrastructure Grant (BIG) / Green Jobs for ME
 - B. PY22 Performance & Demographic Review

*****15 Minute Break *****

- VI. **Economic Overview for Maine’s Six Coastal Counties** – *Richard Bilodeau, Interim Director, and Tara Wheeler, Research Associate, Maine Center for Business & Economic Research, USM*

VII. **Program Reports – refer to handouts**

- A. WIOA PY22
- B. Employment Recovery National Emergency Grant
- C. Maine Rural Healthcare Grant
- D. QUEST Dislocated Worker Grant
- E. Maine Refugee Career Pathways Grant
- F. CAREER NEG
- G. ARPA

11:45 a.m. Adjourn

Next Workforce Board Meetings

Quarterly CCWB Meetings

*Location: MRRA Community Room,
8 Venture Avenue, Brunswick Landing
9:00 – 11:45am*

March 14, 2024

June 13, 2024

December 19, 2024

Annual Meeting

September 20, 2024

*Hilton Garden Inn, Freeport
Corporate Meeting & Awards Ceremony*

Coastal Counties Workforce, Inc., is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Please contact Valerie Odams at (207) 725-5472 or email vodams@coastalcounties.org should you require aids or services to participate in our meetings and/or programming.