

**CCWI BOARD OF DIRECTORS' MEETING**  
**Friday November 6, 2020 - 8:45AM**  
**VIRTUAL MEETING - VIA ZOOM VIDEO TECHNOLOGY**

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| _____ Commissioner Charles Crosby, III<br>Sagadahoc County | _____ Commissioner Stephen Gorden<br>Cumberland County | _____ Commissioner Betty Johnson<br>Waldo County |
| _____ Commissioner Mary Trescot<br>Lincoln County          | _____ Commissioner Rick Parent<br>Knox County          | _____ Commissioner Richard Clark,<br>York County |
| _____ CCWB Chair<br>Denise Griffin, SPHR, SCP              | _____ CCWB Vice Chair<br>Michelle Love                 | _____ Past CCWB Chair,<br>Lydia Sy               |
| _____ Past CCWB Chair,<br>Bob Schmidt                      | _____ CCWI Executive Director<br>Antoinette Mancusi    | _____ CCWI Executive Assistant<br>Valerie Odams  |

**AGENDA**

1) **Welcome / Call to Order – Review / Revise Agenda** Time: \_\_\_\_\_

2) **Review / Accept Draft Minutes from 8/28/2020:**

Revise/Approve the Draft BOD Meeting Minutes of August 28, 2020

3) **CCWI Financials:**

a) Consideration of Action to Review and File the CCWI Financial Reports dated 10/28/2020

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

4) **CCWB Membership Update:**

a) Membership roster

b) Board Member Renewals: Carrie Murphy (11/17/2020)

c) New Board Membership:

Consideration of Action to approve Drew Scott of Zachau Construction as a member of the Coastal Counties Workforce Board

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

Consideration of Action to approve Robert Klaiber, CareerCenter Manager and MDOL representative as a member of the Coastal Counties Workforce Board

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

Consideration of Action to appoint a new Adult Education Representative as a member of the Coastal Counties Workforce Board. Nominations Submitted by Gail Senese, State Director of the Office of Adult Education and Family Literacy: 1.) **David Watts**, Director, Five Town CSD Adult & Community Education, & 2.) **Marianne Doyle**, Director, Scarborough Adult Learning Center

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

5) **One-Stop Center Certification:**

Consideration of Action to certify the local One-Stop Comprehensive Center

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

6) **Executive Director's Report** – *Antoinette Mancusi, CCWI Executive Director*

- a) Board Certification Letter
- b) Infrastructure Funding Agreement (IFA) Update
- c) USDOL Monitoring
- d) Local Performance Negotiations
- e) Rural Health Care Grant Update

7) **Adjourn:**

**Time:** \_\_\_\_\_

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

**Upcoming CEO Meeting Dates for PY2020-2021**

Friday mornings, 8:45 a.m. to 11:00 a.m., at  
CCWI, 14 Maine Street, Suite 203A, Brunswick\*

*January 8, 2021*

*March 5, 2021*

*May 7, 2021*

*July 8, 2021*

**CCWI Annual Meeting**

*September 17, 2021*

*\* Until further notice, these meetings will be conducted  
virtually using Zoom. All information will be disseminated  
via email prior to the meetings.*