

CCWI BOARD OF DIRECTORS' MEETING

Friday, February 28, 2020
CCWI Administrative Office

____ Commissioner Charles Crosby, III
Sagadahoc County

____ Commissioner Stephen Gorden
Cumberland County

____ Commissioner Betty Johnson
Waldo County

____ Commissioner Mary Trescot
Lincoln County

____ Commissioner Rick Parent
Knox County

____ Commissioner Richard Clark,
York County

____ CCWB Chair
Denise Griffin, SPHR, SCP

____ CCWB Vice Chair
Michelle Love

____ Past CCWB Chair,
Lydia Sy

____ Past CCWB Chair,
Bob Schmidt

____ Executive Director
Antoinette Mancusi

____ Director of Operations
Jillian Sample

AGENDA

1) **Welcome / Call to Order** – Review / Revise Agenda **Time:** _____

2) **Review / Approve Draft Minutes**

Consideration of Action to Approve the Draft BOD Meeting Minutes of December 6, 2019

3) **CCWI Financials:**

a) Consideration of Action to Review and File the CCWI Financial Report dated 2/26/2020

Motion: _____ 2nd: _____ Vote: _____

b) Consideration of Action to Revise PY19-20 CCWI Budget

Motion: _____ 2nd: _____ Vote: _____

4) **Request for Transfer of WIOA Funds**

Consideration of Action to transfer \$124,561 of PY18 Dislocated Worker funds to the Adult program.

Motion: _____ 2nd: _____ Vote: _____

4) **Board Composition Review:**

Business to Workforce to Other ratio

Potential member recruitment: Diane Roberge – Senior Recruiter, Hannaford (Pending)

a) Consideration of Action to approve Laura Moskwa as a member of the Coastal Counties Workforce Board:

Motion: _____ 2nd: _____ Vote: _____

b) Consideration of Action to renew Tony Sirois as a member of the Coastal Counties Workforce Board:

Motion: _____ 2nd: _____ Vote: _____

c)

d) Consideration of Action to renew Nick Paquet as a member of the Coastal Counties Workforce Board:

Motion: _____ 2nd: _____ Vote: _____

e) **VOTE: To accept the resignation from Kimberly Moore to be removed from the CCWB**

Motion: _____ 2nd: _____ Vote: _____

5) **Election of Chief Elected Officials (CEOs) Officers**

a) Consideration of Action to Elect _____ as CCWI President

Motion: _____ 2nd: _____ Vote: _____

b) Consideration of Action to Elect _____ as CCWI Vice President

Motion: _____ 2nd: _____ Vote: _____

c) Consideration of Action to Elect _____ as CCWI Secretary/Treasurer

Motion: _____ 2nd: _____ Vote: _____

6) **Executive Director's Report** – *Antoinette Mancusi*

- a) Yearly Conflict of Interest Policy Signing
- b) Opioid NEG
- c) One-Stop Operator RFP Status Update
- d) Annual Business Meeting
- e) IFA Memo to MDOL
- f) Financial Forecasting
- g) By-Laws

9) **Adjourn**

Time: _____

Motion: _____ 2nd: _____ Vote: _____

Upcoming CEO Meeting Dates for PY2019-2020

*Friday mornings, 8:45 a.m. to 11:00 a.m., at
CCWI, 14 Maine Street, Suite 203A, Brunswick*

May 1, 2020

CCWB Annual Meeting

**Friday, June 12, 2020
8:00am – 11:00am**