

**CCWI BOARD OF DIRECTORS' MEETING**  
**Friday May 7, 2021 - 8:45AM**  
**VIRTUAL MEETING - VIA ZOOM VIDEO TECHNOLOGY**

_____ Commissioner Charles Crosby, III Sagadahoc County	_____ Commissioner Stephen Gorden Cumberland County	_____ Commissioner Betty Johnson Waldo County
_____ Commissioner Mary Trescot Lincoln County	_____ Commissioner Rick Parent Knox County	_____ Commissioner Richard Clark, York County
_____ CCWB Chair Denise Griffin, SPHR, SCP	_____ CCWB Vice Chair Michelle Love	_____ Past CCWB Chair, Lydia Sy
_____ Past CCWB Chair, Bob Schmidt	_____ CCWI Executive Director Antoinette Mancusi	_____ CCWI Executive Assistant Valerie Odams

**AGENDA**

1) **Welcome / Call to Order** – Review / Revise Agenda Time: \_\_\_\_\_

2) **Review / Accept Draft Minutes from 3/5/21:**  
 Revise/Approve the Draft BOD Meeting Minutes of March 5, 2021

4) **CCWI Financials:**

a) VOTE: Consideration of Action to Review and File the CCWI Financial Reports dated 3/31/21.  
 Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

b) VOTE: Consideration of Action to approve the proposed PY21 CCWI Administrative Budget  
 Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

5) **CCWB Composition Review:**

a) CCWB Membership roster / compliance

b) New Board Membership:

i. VOTE: Consideration of Action to approve Jennifer Kopp of MaineHealth as a member of the Coastal Counties Workforce Board  
 Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

ii. VOTE: Consideration of Action to approve Jonathan Da Silva of CVS Pharmacy as a member of the Coastal Counties Workforce Board  
 Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

6) **Local Plan 2021-2025 Project Update**

a) Steering Committee Review

b) May 13, 2021 Board vote

c) May 17, 2021 Plan Posted for Public Comments

VOTE: Consideration of Action to approve the CCWI 2021-2025 Regional Strategic Workforce Plan.  
 Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

7) **Executive Director's Report** – *Antoinette Mancusi, CCWI Executive Director*

- a) TechHire Grant Update
- b) MDOL/USDOL Monitoring Report Status
- c) PY21-22 WIOA Allocation Status
- d) Conflict of Interest Agreement Status

8) **Move to Executive Session**

Pursuant to Title 1, Chapter 13, Subchapter 1, 405.6.A regarding an employment/personnel matter

VOTE: To go into Executive Session

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

9) **Adjourn:**

Time: \_\_\_\_\_

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

**Upcoming CEO Meeting Dates for PY2020-2021**

Friday mornings, 8:45 a.m. to 11:00 a.m., at  
CCWI, 14 Maine Street, Suite 203A, Brunswick\*

*July 23, 2021  
November 5, 2021*

**CCWI Annual Meeting**

*September 17, 2021*

*\* Until further notice, these meetings will be conducted  
virtually using Zoom. All information will be disseminated  
via email prior to the meetings.*