

**CCWI BOARD OF DIRECTORS' MEETING**  
**Friday August 28, 2020 - 8:45AM**  
**VIRTUAL MEETING - VIA ZOOM VIDEO TECHNOLOGY**

_____ Commissioner Charles Crosby, III Sagadahoc County	_____ Commissioner Stephen Gorden Cumberland County	_____ Commissioner Betty Johnson Waldo County
_____ Commissioner Mary Trescot Lincoln County	_____ Commissioner Rick Parent Knox County	_____ Commissioner Richard Clark, York County
_____ CCWB Chair Denise Griffin, SPHR, SCP	_____ CCWB Vice Chair Michelle Love	_____ Past CCWB Chair, Lydia Sy
_____ Past CCWB Chair, Bob Schmidt	_____ CCWI Executive Director Antoinette Mancusi	_____ CCWI Executive Assistant Valerie Odams

**AGENDA**

1) **Welcome / Call to Order – Review / Revise Agenda** Time: \_\_\_\_\_

2) **Review / Accept Draft Minutes from 7/16/2020:**

Revise/Approve the Draft BOD Meeting Minutes of July 16, 2020

3) **CCWI Financials:**

a) Consideration of Action to Review and File the CCWI Financial Reports dated August 19, 2020

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

4) **CCWB Membership Update:**

a) Membership roster & WIOA compliance

b) Board Member Renewals: Samantha Fenderson / Joni Boissonneault / Tom Nickerson / Paulette Bonneau

c) Membership Development Committee Update

d) Consideration of Action to approve Kwame Yeboah as a member of the Coastal Counties Workforce Board

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

e) Consideration of Action to approve Diana Roberge as a member of the Coastal Counties Workforce Board

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

f) Consideration of Action to approve Kate Bellmore as a member of the Coastal Counties Workforce Board

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

5) **Executive Director's Report** – *Antoinette Mancusi, CCWI Executive Director*

a) CCWI Outreach Materials:

- i. CCWI Website
- ii. 2019 Annual Report
- iii. Opioid Brochure
- iv. Services Brochure

- b) PY20 WIOA Contract
- c) WIOA Local Performance Measures for PY 20-21
- d) Local Board Certification
- e) One-Stop Center Certification Discussion
- f) One-Stop Operator Update
- g) Infrastructure Funding Agreement (IFA) Update

6) **Move to Executive Session:**

Pursuant to Title 1, Chapter 13, Subchapter 1, §405.6.A regarding an employment/personnel matter.

**VOTE: To go into Executive Session**

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

7) **Adjourn:**

**Time:** \_\_\_\_\_

Motion: \_\_\_\_\_ 2nd: \_\_\_\_\_ Vote: \_\_\_\_\_

**Upcoming CEO Meeting Dates for PY2020-2021**

*Friday mornings, 8:45 a.m. to 11:00 a.m., at  
CCWI, 14 Maine Street, Suite 203A, Brunswick\**

*November 6, 2020  
January 8, 2021  
March 5, 2021  
May 7, 2021  
July 8, 2021*

***CCWI Annual Meeting***

*June 11, 2021*

\* Until further notice, these meetings will be conducted virtually using Zoom. All information will be disseminated via email prior to the meetings.