

CCWI BOARD OF DIRECTORS' MEETING
Friday November 4, 2022 - 8:45AM
VIRTUAL MEETING - VIA ZOOM VIDEO TECHNOLOGY

____ Commissioner Charles Crosby, III
 Sagadahoc County

____ Commissioner Stephen Gorden
 Cumberland County

____ Commissioner Betty Johnson
 Waldo County

____ Commissioner Mary Trescot
 Lincoln County

____ Commissioner Rick Parent
 Knox County

____ Commissioner Richard Clark,
 York County

____ Denise Griffin, SPHR, SCP
 CCWB Chair

____ Bob Schmidt
 CCWB Interim Vice Chair

____ Carrie Murphy
 Youth Standing Committee Chair

____ Lydia Sy
 Past CCWB Chair

____ Antoinette Mancusi
 CCWI Executive Director

____ Valerie Odams
 Executive Assistant

AGENDA

1) Welcome / Call to Order – Review / Revise Agenda

Time: _____

2) Consent Agenda:

- a) BOD Meeting Minutes from 8/12/22
- b) Financial Reports dated 9/30/22
- c) QUEST (USDOL NEG) & Refugee Career Pathway (DHHS) Grants

Consideration of Action to approve the Consent Agenda

Motion: _____ 2nd: _____ Vote: _____

3) CCWI Budget Revision

Consideration of Action to approve the proposed revisions to the PY22 CCWI Budget

Motion: _____ 2nd: _____ Vote: _____

4) CCWB Membership

- a) Membership roster & WIOA compliance
- b) New membership vote – Kelly Flagg
 Consideration of Action to approve Kelly Flagg membership to the CCWB

Motion: _____ 2nd: _____ Vote: _____

- c) Membership renewal update
 - (1) Mary Ellen Barnes
 - (2) J. Scott Christman
 - (3) Charles Crosby III
 - (4) Peter Russell
 - (5) Jim Whitten

Consideration of Action to renew the above slate of CCWB members up for renewal

Motion: _____ 2nd: _____ Vote: _____

6) **Audit Vote**

Consideration of Action to approve the CCWI Audit Report for Fiscal Year 2021-2022

Motion: _____ 2nd: _____ Vote: _____

7) **Executive Director's Report**

- a) Grant Applications:
 - i. Refugee Career Pathways Program - \$750,000
 - ii. MDOL ARPA Grant - \$500,000
 - iii. QUEST National Emergency Grant - \$3.2M
- b) Creative Partner Community Outreach Campaign:
 - i. WFS Logo
 - ii. WFS Website
- c) CCWI Staffing Update
- d) Succession Planning – CCWB Executive Committee Vote

7) **Adjourn:**

Time: _____

Motion: _____ 2nd: _____ Vote: _____

Upcoming CEO Meeting Dates for 2022-2023

Friday mornings, 8:45 a.m. to 11:00 a.m., at
CCWI, 14 Maine Street, Suite 203A, Brunswick*

January 6, 2023

March 3, 2023

May 5, 2023

July 14, 2023

November 3, 2023

CCWI Annual Meetings

September 15, 2023

** Until further notice, these meetings will be conducted
virtually using Zoom. All information will be disseminated
via email prior to the meetings.*