



COASTAL COUNTIES WORKFORCE BOARD

December 10, 2020

9:00 a.m. – 11:45 a.m.

VIA ZOOM/Video Technology Meeting

<https://zoom.us/j/2077255472>

Meeting ID: 207 725 5472

AGENDA

9:00 a.m.

I. Welcome and Introductions – *Denise Griffin, CCWB Chair*

A. Introductions

1. New board members: **Drew Wing**, Zachau Construction; **Robert Klaiber**, Greater Portland CareerCenter/MDOL; **Marianne Doyle**, Scarborough Adult Education
2. Renewed members: Carrie Murphy, athenahealth
3. Outgoing members: Kelly Scott, Tyler Technologies; Paulette Bonneau, Biddeford Adult Education
4. New Board Member Training in February
5. Consideration of Action to Approve the Draft Minutes of 9/10/20 – **Board Vote**

II. Executive Director's Report - *Antoinette Mancusi, Executive Director, CCWI*

A. Financial Update:

1. Financial Report Out – WFS
2. Grants Spending

B. One-Stop Center Certification

C. Infrastructure Funding Agreement (IFA) Update

D. USDOL Monitoring

E. USDOL Rural Healthcare Grant Update (abstract & org chart)

F. Outreach Assistance

III. One-Stop Operator Update – Nikki Williams, Cutler Institute, USM

A. MOU Update

B. System Integration Meetings

*******10 Minute Break *******

IV. Program Reports:

A. Service Delivery Updates – Adrian Cohen, Senior Program Manager, CCWI

B. WIOA Title 1-B Update – Ryan Anderson, Quality Assurance Manager, WFS

C. MDOL Update – Kim Moore, Director, MDOL/BES

D. Maine Quality Centers – Jim Whitten, Dean of Workforce Development & Midcoast Campus, Southern Maine Community College

E. Adult Education Update – Megan Dichter, Workforce Development Coordinator, Maine Department of Education, Education & Family Literacy

V. Effects of COVID-19 in the Workplace - Breakout Session

11:45 a.m. Adjourn

Next Workforce Board Meetings

**Location TBD - Either virtual via Zoom or at the
MRRR Community Room – Brunswick Landing
9:00 – 11:45am**

March 11, 2021

June 10, 2021

Annual Meeting

September 17, 2021

Coastal Counties Workforce, Inc., is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Please contact Valerie Odams at (207) 725-5472 or email vodams@coastalcounties.org should you require aids or services to participate in our meetings and/or programming.