



COASTAL COUNTIES LOCALWORKFORCE BOARD
Minutes of Coastal Counties Local Workforce Board Meeting
CEI Maine, Brunswick, ME
December 11th, 2025

Board Members in Attendance: Allen Lampert, Brie O’Malley, Carrie Murphy, Chris Arbour, Cory King, Jaime Grover, James Rather, Jennifer Steeves, Jim Whitten, Justin Cotta Holmes, Kate Bellmore, Kate Van Savage, Kelly Osborn, Lydia Sy, Margaret McDiarmid, Pamela Bennett, Rene Smith, Robin Wood, Samantha Fenderson, Tom Stevens.

Board Members Absent: Derek Armstrong, Jennifer Kopp, Kelly Flagg, Neil Greenberg, Tom Nickerson.

Staff in Attendance: Antoinette Mancusi, Executive Director, Heather Stott, Deputy Director; Amy Geren, One-Stop Operator; Kyle Olson, Senior Program Manager; Jennifer Galletta, Executive Assistant

I. WELCOME / CALL TO ORDER / INTRODUCTIONS: *Carrie Murphy, CCWB Chair*

CCWB Chair Carrie Murphy greeted everyone and took attendance. Welcomed new board member Rene Smith. It was determined that quorum requirements were met.

II. EXECUTIVE DIRECTORS REPORT:

Dave shared a financial program report now that the QUEST grant has ended and Rural Healthcare will close on January 31, 2026. Antoinette reviewed the memo shared with Deputy Commissioner Fortman, Deputy Commissioner Dina, and Director Moore proposing the State of Maine apply for an Employment Recovery National Dislocated Worker Grant (DWG) to address recent and ongoing dislocations in the healthcare industry statewide.

III. ELECTION OF CCWB CHAIR AND VICE CHAIR: *Lydia Sy, CCWB Ex-Officio*

Lydia reviewed a letter from the nominations committee (Lydia Sy, Robin Wood, and Kelly Osborn). The board voted to renew Carrie Murphy and Justin Cotta Holmes for 3-year terms as the Chair and Vice Chair, respectively. Their new terms as Chair and Vice Chair will expire on December 11th, 2028.

VOTED: To approve Carrie Murphy as CCWB Chair.

Motion: Cory King 2nd: Allen Lampert Vote: All in Favor

VOTED: To approve Justin Cotta Holmes as CCWB Vice Chair.

Motion: Cory King 2nd: Sam Fenderson Vote: All in Favor

IV. PRIORITY OF SERVICE POLICY: *Heather Stott, CCWI Deputy Director*

Heather reviewed changes made to the Priority of Service Policy which includes addressing funding cuts and rising demand with limited resources. The highlighted changes include revising the policy to concentrate on individualized career and training services under WIOA Adult to Veterans and eligible spouses who also meet WIOA priority criteria, individuals not covered by veterans' priority who meet WIOA priority criteria and Veterans and eligible spouses who do not meet WIOA priority criteria. Basic career services remain available to all individuals. The board voted to approve the changes.

VOTED: To amend the Priority of Service Policy.

Motion: Tom Stevens 2nd: Lydia Sy Vote: All in Favor

V. CCWI PROGRAMS OVERVIEW: *Dave Wurm, Director Workforce Solutions*

Dave shared an overview of PY24 at Workforce Solutions. Workforce Solutions met or exceeded most negotiated goals across Adult, Dislocated Worker, and Youth programs. Key measures reviewed include employment rates after exit, median earnings, credential attainment, and measurable skills gains.

*****10 Minute Break from 10:04 – 10:15 a.m. *****

VI. AI PRESENTATION: *Mark McInerney, Director for the Center for Workforce Research and information, MDOL*

Mark shared a presentation about how the future of AI will impact the workforce. He reviewed jobs that are anticipated to have the most and least impact by the rise in AI. In addition, he shared data about Maine's current unemployment and job opening rate. Job openings have returned to pre-pandemic levels. There are approximately 1 and ½ job openings for every job seeker looking for a position. There has been growth in healthcare and social assistance as well as business services.

VII. CCWI NEXT STEPS: *Antoinette Mancusi, CCWI Executive Director*

Antoinette discussed the fiscal responsibility of managing public funds and how the CCWB should anticipate AI-driven disruption to employment. Utilize in-demand occupation lists and analytics. Integrate AI literacy into training programs. Convene an AI workgroup as well as creating relevant fact sheets for job seekers to guide them into resilient career pathways.

VIII. PROGRAM REPORTS

Reports for WIOA PY24, WIOA PY25, Maine Rural Healthcare, QUEST Dislocated Worker Grant, ARPA, Building Infrastructure Grant (BIG), and Employment Recovery 2025 were included in the packet.

IX. ADJOURNMENT:

VOTED: To adjourn the meeting at 11:40 a.m.

Motion: Tom Stevens 2nd: Jim Whitten Vote All in Favor

CCWB Ex-Officio Lydia Sy adjourned the meeting at 11:40 a.m.

Respectfully Submitted:



Jennifer Galletta
CCWI Executive Assistant

APPROVED: 03/26/2026