

Coastal Counties Workforce Inc.
CCWI Executive Board of Directors
Meeting Minutes 01/23/2026 @ 8:45 AM
Via Zoom

Board of Directors in Attendance: President & Commissioner Charles Crosby III (Sagadahoc County); Vice President Jim Cloutier (Cumberland County); Commissioner Ed Glaser (Knox County); Commissioner Evan Goodkowsky (Lincoln County); Commissioner Richard Clark (York County); Carrie Murphy (CCWB Chair); Lydia Sy (Past CCWB Chair).

Others in Attendance: CCWI Executive Director Antoinette Mancusi; CCWI Deputy Director Heather Stott; CCWI Executive Assistant Jennifer Galletta.

Board of Directors Absent: Justin Cotta Holmes (CCWB Vice Chair).

A. Welcome/Call to Order/Introductions – Review/Revise Agenda:

- a. President & Commissioner Charles Crosby III began the meeting at 8:48 a.m. and called attendance. It was determined that a quorum was present.

B. Consent Agenda:

- a. Minutes from November 11, 2025
- b. Financial Reports/CCWI Expenditures
- c. Active Contracts and Modifications

VOTE: Consideration of Action to approve the consent agenda.

Motion: Evan Goodkowsky 2nd: Ed Glaser Vote: All in Favor

C. CCWB Membership:

- a. The CCWB membership and ratio were discussed. The business member percentage is within compliance at 56% (the requirement is 51%). A discussion took place about recruiting additional business members. There was also conversation about recruiting another union member since one may depart in 2026 and the CCWB needs at least two to remain in compliance.

D. Election of Chief Elected Officials (CEOS):

- a. Consideration of Action to Elect Charles Crosby as CCWI President

Motion: Richard Clark 2nd: Evan Goodkowsky Vote: All in Favor

- b. Consideration of Action to Elect Jim Cloutier as CCWI Vice President

Motion: Richard Clark 2nd: Evan Goodkowsky Vote: All in Favor

- c. Consideration of Action to Elect Evan Goodkowsky as CCWI Secretary/Treasurer

Motion: Charles Crosby 2nd: Richard Clark Vote: All in Favor

E. Executive Director's Report:

- a. Annual Meeting: The CCWI Annual Meeting has been scheduled for Friday, September 11, 2026, at the Hilton Garden Inn Freeport.
- b. Rural Healthcare Grant: The Rural Healthcare grant will conclude at the end of January 2026. An email about CCWI contributions to the grant's success from USDOL was shared.
- c. Lightcast Labor Market Report: The commissioners were shown how to access Lightcast labor market information on the CCWI website to share with any interested parties.
- d. WFS Topsham Office Closure: Workforce Solutions small administrative office in Topsham will close in October 2026. Its closure should not impact clients who are able to utilize services at the Southern Midcoast Career Center, Merrymeeting Adult Education, and local public libraries.
- e. CCWI FY25 Audit Memo: CCWI received an unmodified opinion for the financial statement audit for FY2025 (meaning the financial statements presented appear to be fairly stated in all material respects).
- f. Conflict of Interest Form: Annual Conflict of Interest forms were distributed, and commissioners were asked to sign a new form for 2026.
- g. Passing of Commissioner Betty Johnson: A moment of silence was held to acknowledge the passing of Commissioner Betty Johnson.

a. Adjourn:

VOTE: To adjourn the meeting at 9:17 a.m.

Motion: Evan Goodkowsky 2nd: Richard Clark Vote: All in Favor

Respectfully Submitted,



Jennifer Galletta
CCWI Executive Assistant

04/16/2026
Approved