

**Coastal Counties Workforce Inc.
CCWI Executive Board of Directors
Meeting Minutes 05/16/2025 @ 8:45 AM
Via Zoom**

Board of Directors in Attendance: President & Commissioner Charles Crosby III (Sagadahoc County); Secretary/Treasurer & Commissioner Betty Johnson (Waldo County); Commissioner Ed Glaser (Knox County); Commissioner Richard Clark (York County); Carrie Murphy (CCWB Chair); Lydia Sy (Past CCWB Chair).

Others in Attendance: CCWI Executive Director Antoinette Mancusi; CCWI Deputy Director Heather Stott; CCWI Executive Assistant Jennifer Galletta

Board of Directors Absent: Jim Cloutier (Cumberland County); Commissioner Evan Goodkowsky (Lincoln County); Justin Cotta Holmes (CCWB Vice Chair).

A. Welcome/Call to Order/Introductions – Review/Revise Agenda:

- a. President & Commissioner Charles Crosby began the meeting at 8:49 a.m. and called attendance. It was determined that a quorum was present.

B. Consent Agenda:

- a. Minutes from April 9, 2025

VOTE: Consideration of Action to approve the consent agenda.

Motion: Betty Johnson 2nd: Ed Glaser Vote: All in Favor

C. CCWB Membership:

CCWB LWB membership and ratio were discussed. The business member percentage is currently 54% so it is within compliance.

D. CCWI PY25-26 Administrative Budget:

- a. CCWI Administrative Budget:

VOTE: Consideration of Action to approve the PY25-26 CCWI Administrative Budget.

Motion: Betty Johnson 2nd: Ed Glaser Vote: All in Favor

E. Executive Director's Report:

- a. PREP (Pre-Release Employment Project) Grant Submission: CCWI partnered with Cumberland County Corrections and submitted the PREP III grant application on March 13, 2025.
- b. CEO Governance Agreement: An updated agreement has been signed by all the county commissioners.
- c. Local Plan 2025-2029: The plan will be available for public comment from May 22 – June 2 on the CCWI website. Then it will be put to a vote for the LWB on June 12 and is due to the State of Maine on June 16.

VOTE: Consideration of Action to approve the Local Plan 2025-29 and direct it to the Local Workforce Board for final approval.

Motion: Richard Clark 2nd: Ed Glaser Vote: All in Favor

- d. Afghan Grant Update: 60 members of the Afghan population have been served. There are not enough Afghans to serve in Maine, so the motion is to return \$300,000 of funding.

VOTE: Cease program operations as of April 30, 2025, and return unexpended funds to HHS, ORR.

Motion: Betty Johnson 2nd: Richard Clark Vote: All in Favor

- e. Funding Decline Update: WIOA allocation has not yet been received, but a funding decline is anticipated.
- f. White House Executive Order 14278 (April 23, 2025): An EO regarding the future of workforce development programs was reviewed.

F. Executive Session:

Pursuant to Title 1, Chapter 13, Subchapter 1, 405.6.A regarding an employment/personnel matter.

VOTE: To go into Executive Session at 9:46 a.m.

Motion: Betty Johnson 2nd: Richard Clark Vote: All in Favor

VOTE: To come out of Executive Session at 10:02 a.m.

Motion: Richard Clark 2nd: Ed Glaser Vote: All in Favor

G. Adjourn:

VOTE: To adjourn the meeting at 10:04 a.m.

Motion: Betty Johnson 2nd: Richard Clark Vote: All in Favor

Respectfully Submitted,



Jennifer Galletta
CCWI Executive Assistant

08/15/2025
Approved