

**Coastal Counties Workforce Investment Area
CCWI Executive Board of Directors
Meeting Minutes 07/16/2020
Via Zoom**

Board of Directors in Attendance: President & Commissioner Charles Crosby III (Sagadahoc County); Vice President & Commissioner Stephen Gorden (Cumberland County); Secretary /Treasurer & Commissioner Betty Johnson (Waldo County); Commissioner Rick Parent (Knox County); Denise Griffin (CCWB Chair)

Others in Attendance: CCWI Executive Director Antoinette Mancusi; CCWI Executive Assistant Valerie Odams

Board of Directors Absent: Commissioner Richard Clark (York County); Commissioner Mary Trescott (Lincoln County); Michelle Love (CCWB Vice-Chair); Bob Schmidt (Past CCWB Chair); Lydia Sy (Past CCWB Chair)

I. Welcome/Call to Order/Introductions – Review/Revise Agenda

President & Commissioner Charles Crosby called the meeting to order at 2:05p.m. No revisions to the agenda were requested.

II. Review/Approve Draft Minutes of May 1, 2020

Minutes were reviewed for the previous meeting which was held on 5/1/2020. Minutes were unanimously accepted.

III. CCWI Financials – *CCWI Executive Director, Antoinette Mancusi*

Consideration of Action to Review and File the CCWI Financial Report dated 4/29/2020

Motion: Betty Johnson 2nd: Steve Gorden Vote: All in Favor

Consideration of Action to Approve PY20-21 WIOA LIB/PPS (MDOL Award)

Motion: Betty Johnson 2nd: Steve Gorden Vote: All in Favor

Consideration of Action to Approve PY20-21 COVID LIB/PPS (MDOL Award)

Motion: Betty Johnson 2nd: Steve Gorden Vote: All in Favor

Consideration of Action to Approve PY20-21 OPIOID LIB/PPS (MDOL Award)

Motion: Betty Johnson 2nd: Steve Gorden Vote: All in Favor

IV. Executive Director's Report – CCWI Executive Director, Antoinette Mancusi

A. Staffing Changes

1. Jeremy Kendall, Program Manager has left CCWI

B. One-Stop Center Infrastructure Agreement

1. Letter was sent to MDOL stating that CCWI was going to invoke the State Funding Formula because efforts to negotiate an IFA have not been fruitful. No response was received from the State.
2. Bureau Director Kim Moore said due to Covid, there wasn't staff available to move forward with the request. She would like to work on a resolution
3. A decision on our further action needs to happen by the end of July due to policy changes.

C. One-Stop Operator Contract

1. CCWI has sole sourced the Cutler Institute as the region's One-Stop Operator.

D. Opioid NEG Update – CCWI Director of Operations, Jillian Sample

1. CCWI has won a \$2.7mil award from USDOL to help individuals who have been dislocated due to Opioid use.
2. 6 teams of Career Advisors & Life Navigators
3. We opened the process for receiving referrals in July and have received 15 referrals so far.
4. This award will serve 360 individuals over two years
5. The plan was to have staff at Cumberland county jail, but all work is being done virtually due to Covid.

E. COVID NEG Update - CCWI Director of Operations, Jillian Sample

1. Award was received 7/15/2020. Will be focused primarily on Cumberland County as that area was most impacted by Covid.
2. Focus is on also providing imminent humanitarian aid (public benefits & resources)
3. WFS will be hiring 10 disaster relief employment workers as navigators

V. Adjourn

VOTE: To adjourn the meeting at 2:45pm

Motion: Steve Gorden Second: Betty Johnson Vote: All in Favor

Respectfully Submitted,



Valerie Odams
CCWI Executive Assistant

8/28/2020
Approved