



COASTAL COUNTIES LOCALWORKFORCE BOARD
Minutes of Coastal Counties Local Workforce Board Meeting
MRRA Community Room, Brunswick, ME
March 27, 2025

Board Members in Attendance: Brie O’Malley, Carrie Murphy, Chris Arbour, Cory King, David Watts, Jaime Grover, James Rather, Jim Whitten, Justin Cotta Holmes, Kate Van Savage, Kelly Osborn, Lydia Sy, Pamela Bennett, Robert Klaiber, Robin Wood, Samantha Fenderson, Tom Nickerson.

Board Members Absent: Derek Armstrong, Jennifer Kopp, Jennifer Steeves, Kate Bellmore, Kelly Flagg, Neil Greenberg.

Staff in Attendance: Antoinette Mancusi, Executive Director, Heather Stott, Deputy Director; Amy Geren, One-Stop Operator; Kyle Olson, Senior Program Manager; Jennifer Galletta, Executive Assistant

I. WELCOME / CALL TO ORDER / INTRODUCTIONS: *Carrie Murphy, CCWB Chair*

CCWB Chair Carrie Murphy greeted everyone and took attendance. Welcomed new board member Jaime Grover. It was determined that quorum requirements were met. Board members were reminded about recruitment as well as the annual conflict of interest forms. CCWI also shared the next board meeting location which will be CEI Maine in Brunswick due to the pending sale of the MRRA building.

II. MEETING MINUTES: *Carrie Murphy, CCWB Chair*

A. Minutes of January 23, 2025, Quarterly Meeting

VOTED: To approve the minutes of the January 23, 2025, meeting

Motion: Cory King 2nd: Lydia Sy Vote All in Favor

III. ELECTION OF CCWB VICE CHAIR: *Carrie Murphy, CCWB Chair*

VOTED: To approve Justin Cotta Holmes as CCWB Vice Chair.

Motion: Tom Nickerson 2nd: Brie O'Malley Vote: All in Favor

IV. EXECUTIVE DIRECTOR'S REPORT: *Antoinette Mancusi, CCWI*

Antoinette shared a staffing update that Lynn Dondis has officially retired and is no longer with CCWI. Grant spending updates from CCWI and a financial program report out from Workforce Solutions were given. For every \$100,000 less that CCWI receives in funding, approximately 30-35 fewer people can be served. Antoinette also shared that CCWI applied for two grants: National Emergency Grant Employment Recovery and Pathway Home 6/Pre-Release Employment Project (PREP).

V. ONE-STOP OPERATOR UPDATES: *Amy Geren, CCWI One-Stop Operator, Catherine E. Cutler Institute, USM*

Amy reviewed the upcoming One-Stop Partner MOU and Infrastructure Funding Agreement updates to come this summer. She also shared a review of the previous Local Plan as well as what the CCWB can expect for the next Local Plan including the timeline, public engagement sessions, and the establishment of the CCWB Steering Committee. Analytics from CBER at the University of Southern Maine have been provided. CCWB members were asked to respond to email outreach if they are interested in joining the steering committee.

*****10 Minute Break from 10:18 – 10:28 a.m. *****

VI. GREEN JOBS FOR ME: *Kyle Olson, CCWI Senior Program Manager*

Kyle shared the steps that have been taken to prepare for the Career Fair in April and how he incorporated the CCWB feedback into his plans.

VII. GOVERNOR'S ENERGY OFFICE: *Tagwongo Obomsawin, Clean Energy Partnership Program Manager*

Tagwongo shared the 2024 Clean Energy Industry Report. Maine's clean energy economy contributed nearly \$3 billion to the state's gross state product (GSP) in 2023. Tagwongo also shared information about the Maine Clean Energy Jobs Network.

VIII. MY WORK SOURCE MAINE VIRTUAL CAREERCENTER (VCC): *Amy Geren, CCWI One-Stop Operator, Catherine E. Cutler Institute, USM*

Amy reviewed myworksourcemaine.gov updates.

IX. PROGRAM REPORTS

Reports for WIOA, Employment Recovery, Maine Rural Healthcare, QUEST, Maine Refugee Career Pathways, CAREER NEG, ARPA, and Green Jobs for ME Grants and the Industry Sector Training Report were included in the packet.

X. ADJOURNMENT:

A. VOTE: To adjourn the meeting at 11:16 a.m.

Motion: Lydia Sy 2nd: Robin Wood Vote All in Favor

CCWB Vice Chair Justin Cotta Holmes adjourned the meeting at 11:16 a.m.

Respectfully Submitted:



Jennifer Galletta
CCWI Executive Assistant

APPROVED: 6/12/2025