

COASTAL COUNTIES WORKFORCE BOARD

Minutes of Workforce Board Meeting
VIA ZOOM/Video Technology Meeting
June 10, 2021

Board Members in Attendance: Mary Ellen Barnes, Kate Bellmore, Joni Boissonneault, Scott Christman, Jonathan DaSilva, Marianne Doyle, Samantha Fenderson, Denise Griffin, Robert Klaiber, Jennifer Kopp, Laura Lindblom, Carrie Murphy, Tom Nickerson, Diana Roberge, Peter Russell, Bob Schmidt, Tony Sirois, Heather Stott, Lydia Sy, Drew Wing,

Board Members Absent: Chris Arbour, Jim Butler, Charles Crosby III, Cory King, Michelle Love, Laura Moskwa, Nick Paquet, Jennifer Rice, Jim Whitten, Kwame Yeboah

Staff in Attendance: Antoinette Mancusi, Executive Director; Jillian Sample, Director of Programs; Adrian Cohen, Senior Program Manager; Valerie Odams, Executive Assistant

Others in Attendance: Michael Camire, Bill Card, Megan Dichter, Kathryn Ference, Gail Kezer, Erica King, Mari O’Neil, Rory Nickerson, Shelli Pride, Nate Snow, David Watts, Nikki Williams, Dave Wurm, Laura Michelle Yeitz

I. WELCOME / CALL TO ORDER / INTRODUCTIONS – *Denise Griffin, CCWB Chair*

- A. Chair Denise Griffin called the meeting to order at 9:04a.m. and welcomed everyone to the meeting.
 - Attendance was called and introductions were made around the “room.”
 - Two new CCWB members were introduced: Jonathan DaSilva of CVS Health and Jennifer Kopp of MaineHealth.
- B. Minutes of March 11, 2021 Meeting
VOTED: To approve the minutes of March 11, 2021 meeting as written.
Motion: Mary Ellen Barnes Second: Drew Wing Vote: All in Favor
- C. CCWI will be activating an Education & Career Pathways Committee and reactivating the Youth Committee. Board members were encouraged to join by contacting CCWI staff.
- D. The next meeting of the CCWB will be the Annual Meeting on September 17th. Plans are in the works to determine if it will be an in-person, virtual, or hybrid meeting.

II. EXECUTIVE DIRECTOR’S REPORT – *Antoinette Mancusi, CCWI Executive Director*

- A. Financial Update

1. WIOA – Spending is on track for this point in the fiscal year. WIOA percentage metrics are on track.
2. Grant Spending – Grant spending is on track. TechHire will be ending on June 30.

B. PY21 Allocation & Award

Antoinette Mancusi gave a presentation describing this year’s WIOA Allocation (\$1,826,807). For the first time in many years, CCWI’s WIOA allocation went up – overall 18.63% She presented to the CCWB the breakdown for overall costs: Staffing 49%, Training 33% and Operations 18%. She also presented enrollment plans and Direct Participant Costs. David Wurm presented Workforce Solutions Staffing plan.

III. One-Stop Operator Update – Nikki Williams, Senior Policy Associate, Cutler Institute, USM

- A. Nikki will be transitioning to part-time on July 1, but the Cutler Institute will still remain CCWI’s One-Stop Operator. There will be two new staff from Cutler that are taking on the OSO role.
1. Erica King brings over 20 years of expertise as a policy and program developer, coach, and facilitator. She also has extensive experience in the corrections sector.
 2. Jillian Foley has over a decade of research, evaluation, and strategic planning experience. Her expertise is in survey research and evaluation, as well as focus group and interview facilitation.

IV. Program Reports

- A. Reports for WIOA, Opioid, Covid, TechHire, & Maine Rural Healthcare Grants were included in the packet for board members to review. Questions were encouraged.

V. 2021-2025 Local Workforce Plan

- A. All work and progress has been documented on the CCWI website under “Announcements.” This includes the surveys & stakeholder sessions, committee members & meetings, comment period, final draft & submittal letter, and documents pertinent to developing the plan.
- B. The Public Comment Period was from May 17 to 28. One comment was received in that time period.
- C. The Plan was submitted to MDOL for approval on June 4th.
- D. An Executive Summary was developed and submitted to the board in their packets, as well as the link to the full plan on CCWI’s website.

VI. CCWI Region Economic & Workforce Update 2021 – Laura Michelle Yeitz, Research Analyst, Maine Center for Business and Economic Research, Muskie School of Public Service, University of Southern Maine

- A. Laura reported out on the regional economic impact that Covid-19 has had in Maine across the sectors. It has hit certain groups especially hard, like low-wage/service workers, women, and jobs requiring face-to-face interactions.

- B. There is still a lot of economic uncertainty as the State reopens. Many companies have adopted work-arounds due to the pandemic and will be continuing some of these new practices in the post-covid world.
- C. While employment continues to climb, many businesses are finding it difficult to fill their positions – especially seasonal/tourist businesses. This is driving up wages and other benefits.

VII. ADJOURNMENT

CCWB Chair Denise Griffin adjourned the meeting at 10:59a.m.

Respectfully Submitted:



Valerie Odams
CCWI Executive Assistant

APPROVED: _____