

Coastal Counties Workforce Inc.
CCWI Executive Board of Directors
Meeting Minutes 04/16/2026 @ 8:45 AM
Via Zoom

Board of Directors in Attendance: President & Commissioner Charles Crosby III (Sagadahoc County); Vice President Jim Cloutier (Cumberland County); Commissioner Ed Glaser (Knox County); Commissioner Evan Goodkowsky (Lincoln County); Commissioner Richard Clark (York County); Carrie Murphy (CCWB Chair); Lydia Sy (Past CCWB Chair); Justin Cotta Holmes (CCWB Vice Chair).

Others in Attendance: CCWI Executive Director Antoinette Mancusi; CCWI Executive Assistant Jennifer Galletta.

Board of Directors Absent: N/A

A. Welcome/Call to Order/Introductions – Review/Revise Agenda:

- a. President & Commissioner Charles Crosby III began the meeting at 8:45 a.m. and called attendance. It was determined that a quorum was present.

B. Consent Agenda:

- a. Minutes from January 23, 2026
- b. Financial Reports/CCWI Expenditures
- c. Active Contracts and Modifications

VOTE: Consideration of Action to approve the consent agenda.

Motion: Richard Clark 2nd: Jim Cloutier Vote: All in Favor

C. CCWB Membership:

- a. The CCWB membership and ratio were discussed. The business member percentage is within compliance at 56% (the requirement is 51%). A discussion took place about recruiting another union member.

D. CCWI PY26-27 Proposed Administrative Budget:

- a. The BOD will tabled the approval of the proposed PY26-27 Administrative Budget until the special meeting taking place on April 23, 2026, at CCWI.

E. Transfer of Funds:

- a. CCWI requests to move \$205,000.00 from Dislocated Worker to Adult Program.

VOTE: Consideration of Action to approve the funding transfer request of \$205,000.00 from Dislocated Worker to Adult Program.

Motion: Jim Cloutier 2nd: Richard Clark Vote: All in Favor

F. Executive Director's Report:

- a. Staffing Update: Antoinette Mancusi announced that she will be retiring from her position as Executive Director effective August 31, 2026. Jillian Sample has resigned from her position as Senior Advisor to accept a new position at the State Workforce Board at the Maine Department of Labor beginning late April. Due to these staffing updates, the BOD scheduled a special meeting on April 23, 2026, at CCWI to discuss a plan for filling these roles.

G. Move to Executive Session:

- a. No Executive Session occurred.

H. Adjourn:

VOTE: To adjourn the meeting at 9:34 a.m.

Motion: Richard Clark 2nd: Ed Glaser Vote: All in Favor

Respectfully Submitted,



Jennifer Galletta
CCWI Executive Assistant

05/11/2026
Approved