

**Coastal Counties Workforce Inc.
CCWI Executive Board of Directors
Meeting Minutes 08/15/2025 @ 8:45 AM
Via Zoom**

Board of Directors in Attendance: Vice President Jim Cloutier (Cumberland County); Secretary/Treasurer & Commissioner Betty Johnson (Waldo County); Commissioner Ed Glaser (Knox County); Commissioner Evan Goodkowsky (Lincoln County); Commissioner Richard Clark (York County); Justin Cotta Holmes (CCWB Vice Chair); Lydia Sy (Past CCWB Chair).

Others in Attendance: CCWI Executive Director Antoinette Mancusi; CCWI Executive Assistant Jennifer Galletta; Amber Jones (Sagadahoc County Administrator).

Board of Directors Absent: President & Commissioner Charles Crosby III (Sagadahoc County); Carrie Murphy (CCWB Chair).

A. Welcome/Call to Order/Introductions – Review/Revise Agenda:

- a. Vice President & Commissioner Jim Cloutier began the meeting at 8:47 a.m. and called attendance. It was determined that a quorum was present.

B. Consent Agenda:

- a. Minutes from May 16, 2025
- b. Financial Reports/CCWI Expenditures
- c. Active Contracts and Modifications

VOTE: Consideration of Action to approve the consent agenda.

Motion: Betty Johnson 2nd: Evan Goodkowsky Vote: All in Favor

C. Transfer of Funds:

- a. CCWI requests to move \$175,000.00 from WIOA Dislocated Worker to WIOA Adult.

VOTE: Consideration of Action to approve the funding transfer request.

Motion: Evan Goodkowsky 2nd: Betty Johnson Vote: All in Favor

D. CCWB Membership:

- a. The CCWB membership and ratio were discussed. The business member percentage is within compliance. A discussion took place about recruiting another union member since one is anticipated to be departing from the board this year and the CCWB needs at least two to remain in compliance.
- b. New Proposed Board Members:

- Allen Lampert, Sagadahoc County, Adult Education Director, Merrymeeting Adult Education.

Consideration of Action to approve Allen Lampert to the CCWB membership.

Motion: Betty Johnson 2nd: Richard Clark Vote: All in Favor

- Thomas Stevens, Sagadahoc County, Business Representative, Bath Iron Works.

Consideration of Action to approve Thomas Stevens to the CCWB membership.

Motion: Evan Goodkowsky 2nd: Ed Glaser Vote: All in Favor

c. **Executive Director’s Report:**

- a. WIOA 25-26 Allocation Update: WIOA allocations have been received for 2025-2026. A chart was shown to explain the difference in funding from the previous fiscal year.
- b. Employment Recovery Grant: In February, CCWI applied for the Employment Recovery Dislocated Worker Grant. In June, CCWI was notified that they were awarded the grant. The performance period runs from June 2025 – June 2028 and the total allotted funds is \$2,000,000.00.
- c. Local Plan 2025-2029: CCWI’s Local Plan received approval from the State Workforce Development Board on June 23, 2025.
- d. Annual Meeting: The board was reminded about the upcoming Annual Meeting and Awards Ceremony that will take place on Friday, September 19th at the Hilton Garden Inn in Freeport.
- e. Public Meeting Posting: The board was reminded that CCWI shares a public meeting posting with each of the six counties via email prior to each board meeting in accordance with Sunshine Laws.

a. **Adjourn:**

VOTE: To adjourn the meeting at 9:23 a.m.

Motion: Betty Johnson 2nd: Evan Goodkowsky Vote: All in Favor

Respectfully Submitted,



Jennifer Galletta
CCWI Executive Assistant

11/21/25

Approved