

Quarterly One-Stop Partner Meeting

Minutes

September 16, 2025

Agenda Item	Notes	Next Steps
<p>1. Approval of June meeting minutes</p>	<p>No edit suggested</p>	<p>Finalize notes and send to CCWI for website</p>
<p>2. Welcome / Introductions</p> <p>Name, organization (WIOA authorization)</p>	<p>Amy Geren, Catherine Cutler Institute/USM (OSO): Upcoming job and internship fairs sponsored by CCWI and USM that might be of interest to partners regarding both job-seeker and employer needs include Mid-Coast Renewable Energy Career Fair in Rockland on October 2nd, 2:00 - 5:00pm and it will be held at Barlette Woods. Contact Kyle Olson (kolson@coastalcounties.org), senior program manager w/ CCWI FMI. https://www.myworksourcemaine.gov/events/mid-coast-renewable-energy-career-fair USM job & internship fair at USM in Portland in the Sullivan Gym on October 9th, 11am – 2pm (~100 employers). Contact Andy Osheroff (andrew.osheroff@maine.edu), Career & Employment Hub Director FMI. https://usm.maine.edu/career-employment-hub/job-internship-fair-student-page/</p> <p>Luke Van Denend, Go Maine/Maine Turnpike Authority: Turnpike signs have Luke’s number! Funded by Maine’s climate action plan to fill in gaps in areas with missing transit opportunities. The site (https://gomaine.org/) is accessible (508 compliant). The program is not an on-demand ride share service, but a connecting program. Details include ride sharing between members and transit opportunities. There is an opportunity to post events so members can ride-share.</p> <p>Adam Goad, Adult Ed (AEFLA) is interested in an informational session on the Go Maine program. Maine Job Link would be a good site to share this resource.</p> <p>Lisa Vermette, Fedcap: Senior director of education and training, contracted for ASPIRE to connect with education and training programs.</p> <p>Allen Lampert, Adult Ed (AEFLA): Summary of job training programs as offered by Adult Ed is in creation. A challenge will be keeping the summary up to date.</p>	

Miranda Babbin, MDHHS (TANF/ASPIRE)

Annette Stevens MDOL/BRS (DBVI): Credquest program newly completed. Students received federal credentials for workplace certifications.

Richard Sterrs, Fedcap, Rockland: TANF/ASPIRE grant work

Stefanni Steele, MDHHS (ASPIRE)

Dawn Croteau, DHHS/OFI (ASPIRE)

Jim Whitten, SMCC (Perkins V): Shared link to workforce programs.

<https://www.smccme.edu/admissions-aid/workforce-training-career-skills/>

Medical programs continue to be the most popular. Recruitment for Bath Iron Works training is every three weeks. Have graduated 92 cohorts with 74% hire rate with BIW.

Michael Quinney (Penobscot Job Corps): Working with youth currently enrolled but cannot enroll in-state youth. Support from Maine Senate and Congress for funding continuation.

Meg Krieger, Educate Maine: Intersection between business and education. Maine Career Catalyst team building apprenticeships.

Kelly Ryder (Penobscot Job Corps): Business engagement liaison

Victoria Morrill, LearningWorks (YouthBuild): September cohort is pushed off due to delay in US DOL funding. Looking for culinary and construction educators for the spring. [Nate Snow has started a new role as executive director of Teens to Trails.]

Jaimi Clifford, DHHS (CSBG): Working on a population health needs assessment to assess social determinants of health. <https://www.maine.gov/dhhs/mecdc/data-reports/population-health/community-health-needs-assessment>

There are many CAP agencies funded through CSBG [shared at last quarter's meeting].

<https://mecap.org/member-agency-services/>

	<p>Rick Bugbee, A4TD (SCSEP): Have not received FY funding. Have had to furlough clients and staff temporarily until funds are released.</p> <p>Calshir Richardson, Portland Housing Authority (HUD): Resident Opportunity Self-Sufficiency program grant and Family Self-Sufficiency program – both for residents of PHA. Provide coaching for residents to remove barriers and provide resources; matching equity program to save for future goals, i.e., education, transportation, business, housing.</p> <p>Sara Watson, MDOL, (Bureau of Unemployment Compensation): In MDOL CareerCenters on Thursdays to serve walk-in customers.</p> <p>Lisa Robertson, Adult Ed (AEFLA)</p> <p>Erin Krivicky, Adult Ed (AEFLA)</p> <p>Tia Poulin, Volunteers of America (Second Chance Act)</p> <p>Suzan McKechnie, MDOL (Bureau of Unemployment Compensation)</p>	
3. Cross-training opportunity for partners and front-line staff	A new MOU format was developed for CCWI’s OSPs in collaboration with the OSO for CWMWDB and NWDB. The new MOU is effective through August 2028; there is a procedure in place for amending. One-Stop Partner program descriptions, eligibility requirements, and direct linkage and referral methods begin on page 20. This is a good educational document for seasoned staff and new hires.	Send new MOU with meeting minutes.
4. Adjourn		3:00 PM

Next Meeting: December 16, 2025 @ 2:00 PM