

# CCWI

## Local Plan Committee Meeting

### 04/08

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April 8, 2025 / 10:00 - 11:00 AM / Zoom

#### ATTENDEES

- CCWI Staff Present: Antoinette Mancusi, Amy Geren, Heather Stott, Jennifer Galletta;
- Board Members Present: Jaime Grover, Tom Nickerson, Kelly Osborn, James Rather
- Board Members Absent: Kelly Flagg, Justin Cotta Holmes, Jim Whitten

#### AGENDA

Subject	Comments	Action Items
1. Welcome & Review of the Agenda, 10:00 - 10:05 AM, <i>Amy Geren</i>	<ul style="list-style-type: none"><li>● Amy and Antoinette reviewed agenda items for the meeting</li></ul>	<ul style="list-style-type: none"><li>● Notes will be taken by CCWI</li></ul>
2. 2021 – 2025 Plan Goals Review / with edits for 2025 – 2029, 10:05 - 10:25 AM, <i>Amy Geren</i>	<ul style="list-style-type: none"><li>● Amy shared the Proposed 2025-2029 Local Plan Goals Implementation Plan spreadsheet</li><li>● The plan will need new analytics based on current available data. The plan will also need to be adjusted based on an anticipated funding decline</li><li>● Embed integration of the WIOA required partners into the work of the regions OSO (One-Stop Operator)</li><li>● Reworked the regional youth standing committee to become a foster integration and best practice for youth services with community partners</li><li>● Amy clarified to the committee members that in school youth can be as young as 14, but are typically 16-21</li><li>● Rework the improvement referral system amongst partners</li></ul>	<ul style="list-style-type: none"><li>● OSO will hold and facilitate quarterly meetings that set goals regarding integration</li><li>● Strength engagement with agencies focusing on youth services</li><li>● Attend meetings and engage with initiatives that are relevant to the Workforce Board</li><li>● OSO will also facilitate a youth focused quarterly meeting to discuss best practices, co-enrollments, and sharing resources.</li></ul>

	<ul style="list-style-type: none"> <li>• Strengthen delivery structure through surveying and the Virtual Career Center.</li> <li>• Promote work-based training in target industry sectors and with local service providers front line staff.</li> <li>• Antoinette shared Table 1: Employment, growth, and wages in the CCWB Region by major industry classification, 2018 from the CCWI Local Plan 2021-2025. She emphasized the importance of knowing the top industries for employers in Maine, but that the service provider is not limited to those for funding clients' education (For ex: the service provider signing a waiver so a client could take a lash cosmetology training course).</li> <li>• Promoting Career Pathways: The board members will be asked to advise on sectors, Career Pathways, pre-apprenticeship, apprenticeship or other employer sponsored work based opportunities.</li> <li>• Antoinette shared previous committee work about identifying gaps in training to help with addressing more diverse and in demand educational offerings in our region.</li> </ul>	<ul style="list-style-type: none"> <li>• Cross train and collaboration opportunities will be created for front line staff</li> <li>• Partnerships with the Chambers of Commerce, Economic Development Associations, and Industry Associations will be implemented.</li> </ul>
3. Determine committee member roles in local plan development, 10:25 - 10:35 AM, <i>Antoinette Mancusi</i>	<ul style="list-style-type: none"> <li>• Committee member James will connect with YCC contact to provide insight</li> <li>• Committee members roles will be more formally fleshed out in the next meeting</li> <li>• <b>At least one committee member attends the stakeholder meeting/engagement feedback sessions on April 22 and April 24</b></li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
4. Review planning process dates (workplan), 10:35 - 10:50 AM, <i>Amy Geren</i> : <ul style="list-style-type: none"> <li>• Three stakeholder / community sessions</li> <li>• Circulate draft to CCWB leadership team for review</li> <li>• Public comment period</li> <li>• Final draft due</li> </ul>	<ul style="list-style-type: none"> <li>• This item will take place next meeting</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
5. Meeting schedule, 10:50-10:55 AM, <i>Jen Galletta</i>	<ul style="list-style-type: none"> <li>• Heather anticipates at least 3 meetings to come. She shared the dates of the feedback sessions on April 22 and April 24th and told</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

	<p>the committee there will be another meeting shortly after</p> <ul style="list-style-type: none"> <li>• Ideally there will be another committee meeting before April 22.</li> <li>• June 6th is the end of the public comment. Committee members will receive a draft before then. It is anticipated that the plan will be shared at the next LWB on June 12th.</li> </ul>	
<p>6. Review next steps / Adjourn, 10:55 - 11:00 AM, <i>Jen Galletta</i></p>	<ul style="list-style-type: none"> <li>• The next meeting will take place on April 15th at 10 am.</li> </ul>	<ul style="list-style-type: none"> <li>• Send an invite for the next meeting.</li> </ul>

Next meeting: April 15 at 10 am